Meeting to be held inside Municipal Office Building

- 1. Call to Order:
- 2. Declaration of pecuniary interest:
- 3. Unfinished Business Carried Forward:
- 4. Delegations:
 - **4.1** J. Kiers closed session under section 239 2 (b) Personal matters about an identifiable individual, including municipal or local board employees (HR matter)
- 5. Presentations:
 - 5.1 Jason Newman and Bryan Austin, Municipal Bylaw Enforcement Officers: Municipal Administration Penalties
- 6. Staff Reports:
 - 6.1. Public Works: written report
 - 6.2 Fire Dept: written report,
 - 6.3 Admin: written report
 - 6.4 Building: 2023 Building Activity Report
- 7. Adoption of Council & Committee minutes & receiving local board minutes
 - 7.1 Council Meeting Minutes January 16, 2024
- 8. By-laws:
 - 8.1 -2024 Confirmation of Council Meetings January 16, 2024
 - 8.2 -2024 Draft Building Bylaw
- 9. Notice of Motions:

None

- 10. Correspondence:
 - 10.1 DPS Social Services Board CAO Report January, 2024
 - 10.2 City of Sudbury Resolution re: amendment to Occupational Health and Safety Act
 - 10.3 Township of Conmee Resolution re: election candidate qualifications
 - 10.4 Muskoka Watershed Council invitation to conference
 - 10.5 County of Prince Edward Resolution re: expand lifespan of fire apparatus
 - 10.6 NBPSD Health Unit Minutes of Meetings November 22 + 29, 2023
 - 10.7 Municipality of Wawa support Bill C-310 tax credits for volunteer firefighters
 - 10.8 DPS Social Services 2023 Honourarium Report Area 4 Representatives

10.9 EPS Community Support Services – promote Monthly Seniors Foot Care Clinic

- 11. Council Reports:
- 12. Closed Session: Section 239 (2) (d) Labour relations or employee negotiations (HR matters)
- 13. Council Concerns:
- 14. Dates to Remember:

Recreation Committee Meeting – Tuesday, February 13th – 7pm Ad-Hoc Landfill Committee – Thursday, February 15th – 7pm Sprucedale Winter Carnival – Sunday, February 18th Municipal Office and Landfill Site CLOSED – Monday, February 19th Regular Council Meeting – Tuesday, February 20th – 7pm Strategic Plan Committee – Monday, February 26th – 7pm

15. Adjournment:

14.1

"SCHEDULE D" TO BY-LAW 17-2021

Request for Delegation

Township of McMurrich/Monteith

At a Council Meeting to be held on
Name of Individual (s):
Name of Organization:
Your title or interest in the group? Fire Pert.
Have you appeared before Council in the past regarding this issue?Yes No Address:
Contact Phone #:
Reason for requesting Delegation (Max 10 minutes):
_ HR matters
(attack additional pages on pagescant)
What action are you hoping to receive from Council? (attach additional pages as necessary)
(attach additional pages as necessary)
Note: DELEGATES ARE REQUESTED TO PROVIDE 7 COPIES OF ALL BACKGROUND MATERIAL/PRESENTATIONS TO THE CLERK'S OFFICE BY NOON, BEING AT LEAST ONE WEEK PRIOR TO THE COUNCIL MEETING. ONCE THE ABOVE INFORMATION IS RECEIVED BY THE CLERK, YOU WILL BE CONTACTED TO CONFIRM YOUR PLACEMENT ON THE APPROPRIATE AGENDA. THANK YOU.
ALL INCOMPLETE DELEGATION SUBMISSIONS WILL BE RETURNED TO THE REQUESTER AND WILL NOT BE PLACED ON THE AGENDA UNTIL COMPLETED TO THE SATISFACTION OF THE CLERK.
All presentations are granted 10 minutes. For groups of 5 or more, 2 speakers will be allowed and allotted 7 minutes each to speak.
Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda.
Anonymous communications sent to Council or to its Committees will NOT be accepted.
I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.
SIGNATURE:
DATE: 1 Feb 2024



TOWNSHIP OF MCMURRICH/MONTEITH

REPORT TO COUNCIL

Report: ANNUAL REPORT

Originator: JASON NEWMAN BY-LAW ENFORCEMENT

Subject: YEAR END 2023

RECOMMENDATION:

That this report be received for information, and that the Council for the Municipality of McMurrich Monteith Accept this annual report as written.

BACKGROUND:

We have now completed one year of service with the Municipality of McMurrich Monteith and this report will reflect the progress throughout the year, as well effort and strategies moving forward into 2024.

Call volume was not high in 2023 as expected. 12 Service Calls were logged.

7-Calls for Animals

3-Other

2-Trailer

Unfortunately, one Court Action was required, however completed with a guilty plea and there has been no further occurrence.

Moving into 2024 it is expected a group of representatives will get together, and we will collectively explore and develop Administrative Monetary Penalties for the Municipalities we serve.

This is a more cost-effective method for enforcement, and provides for a more local level of resolution when a "penalty" is required.

With Council review support and resolution, we may move forward in 2024, obviously progress and legislation will be reported and presented for considerations.

Efforts were primarily spent reviewing and implementing new legislation to become current and relevant. Specifically, the Dog By-Law, Beaver By-law, Animals at Large By-law were all reviewed and are now current.

These efforts were supported by the Management, Staff and Council.

Community engagement efforts were successful and are to continue in 2024 to help promote the service and the community.

Additionally, there has been some focus on historic Zoning concerns and some compliance has been obtained.

Goals for 2024 are to continue updating By-laws and expanding enforcement to address non compliance.

One recommended area of focus is to address camper trailers in the municipality. This is a very common area of interest across the province. Concerns regarding safety and liability are now more so then ever being placed on the Municipalities.

Trailers often present additional heat sources and gas appliances, which are not approved for use due to fire and possibilities of Co2 risks.

They also accumulate and quickly become derelict.

Obviously, there is an intended use, which has some benefit and enjoyment that can still be permitted for recreation with proper licensing.

As most are aware By-law services are being shared by several municipalities in the district. I am pleased to announce and introduce to you at this time, Bryan Austin, whom has accepted a position as the second By-law Officer in the areas we serve.

CONCLUSION

Working within the Municipality of McMurrich Monteith continues to be a positive experience. Management, Staff and Council are easy to work with and knowledgeable on the community and its residents.

We look forward to 2024 and continuing these relationships and learning more about this community.

Respectfully Submitted Jason Newman and Bryan Austin



TOWNSHIP OF MCMURRICH/MONTEITH

REPORT TO COUNCIL

Report: ADMINISTRATIVE MONETARY PENALTY PROGRAM (AMP)

Originator: JASON NEWMAN BY-LAW ENFORCEMENT

Subject: ADMINISTRATIVE MONETARY PENALTIES

Date: January 18, 2024

RECOMMENDATION

THAT Council receive Staff Report, dated January 18, 2024 regarding Administrative Monetary Penalty Program (AMPS),

BACKGROUND

Historically the Municipality of McMurrich Monteith has recognized addressing matters under the Provincial Offences Act RSO 1990, has presented with some challenges, and in some cases is not cost or time effective, or appropriate for resolution.

I have briefly discussed with Council recently to considered alternatives to Provincial Offences Act proceedings.

The following is more detailed information, as it pertains to exploring Administrative Monetary Penalties (AMPS). Specifically, for helping to address By-Law Offences.

The minimum current expense to issuing a Provincial Offences Part I notice for the Municipality of McMurrich Monteith would be in excess of \$300.00. This is without any court appearances.

If a Provincial Offence Notice is contested, the price is significantly increased and it is not uncommon that a single court appearance costs over \$1,000.00 including prosecution and staff costs.

Trials if required could easily exceed \$10,000.00.

The use of (AMPS) may help in reducing future costs to the municipality, as well collection of penalties can be applied to roll file as described in the Municipal Act.

Since the pandemic there have been some measures put in place to alleviate the cost of travel and the filing of documents, however it remains the preferred method to transport directly to the Provincial Offences Office in Parry Sound.

ANALYSIS

The proposed (AMPS) are essentially a cost recovery model for addressing offences. It is important to recognize they are not "fines".

(AMPS) were permitted in the Municipal Act in approx. 2006-07 to provide cost recovery measures for municipalities as well minimize the need and expense of the Provincial Offences Act.

Initially they were implemented for parking related offences, and this has grown into many different applications for Municipal Law Enforcement.

The Municipal Act however does not support this use for matters related to zoning and planning and they remain best addressed under there respected acts and statutes such as the Planning Act and Superior Court proceedings.

Penalties may be disputed by the recipient similar to a judicial process, however the municipality is not at the schedule, or delay of Provincial Offences Courts and may independently and efficiently proceed or resolve as required.

Resolution or dispute is also tiered in that a "Screening Officer" may resolve the penalties without the need for a hearing.

If this does not provide resolution and a hearing is requires a hearing officer would then be required similar to a judge/justice. The hearing officer is appointed by the Municipality. Locally a municipality would most likely hire a paralegal when required as the "Hearing Officer".

When attending to address by-law concerns, the preferred policy will continue to be providing a written "Notice of Offence", with an expectation for compliance and a date for which to complete.

At the conclusion of this notice, or for repeat offences, we could then apply the (AMPS) system, or proceed under Provincial Offences Act if appropriate.

(AMPS) are set at a rate, which would not be more then the cost associated, or can be justified. On average I believe approx. \$200.00 - \$500.00.

It should also be noted within the Municipality of McMurrich Monteith most referrals are addressed without the need for escalation, and the intent of the new (AMPS) methods are not planned to, or expected to increase the need for more intrusive measures.

It remains the priority of the By-Law Enforcement Department to work cooperatively with the community, its inhabitants and visitors to obtain compliance.

COST

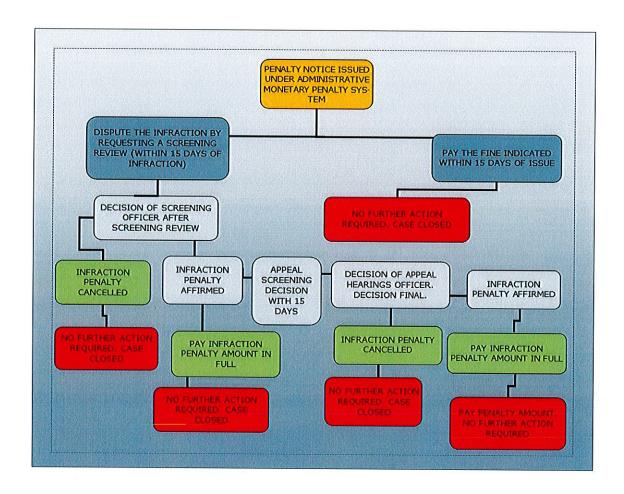
- Staff Time
- Establishing a hearing officer and retainer fee or cost per use
- Printing of notices
- Fees are collectable through roll similar to taxes

HOW IT WORKS

Below is a flow chart to help demonstrate the process of (AMP's), and how they are affirmed, or cancelled by the "Screening Officer" and "Hearing Officer" for the Village.

The following are options and open for discussion, or modification as required to ensure a "Hearing Officer" within the AMPS system.

- Hire for the position, casual / volunteer as required
- Appoint a representative internally within the Village at arms length of the process
- Appoint a member of another municipality, who is qualified
- Hire a paralegal / lawyer with a retainer or cost for service agreement.



CONCLUSION

The information provided supports the use of (AMPS) for use within the Municipality of McMurrich Monteith. Cost and time savings and more immediate resolution, are the primary benefits.

Contraventions will have consequences available, which are accessible and managed and recovered within the Municipality of McMurrich Monteith.

Provincial Offences Act options will remain and continue to have a roll as required. For example an offence which occurs from an individual whom is not a rate payer.

If supported, I look forward to helping the Municipality with this strategy and improving the enforcement of Municipal By-Laws with a more community based cost effective resolution.

Respectfully Submitted

Jason Newman By-Law Enforcement



TOWNSHIP OF McMURRICH / MONTEITH

District of Parry Sound
P.O. Box 70 31 William Street
Sprucedale, Ont. P0A 1Y0
Phone 705-685-7901 Fax 705-685-7393
www.mcmurrichmonteith.com

STAFF REPORT

Felolo

6.1

Date: February 16th, 2024

To: Members of Council

Staff contact: Trevor James, Public Works Working Superintendent

Good evening, Mayor and fellow councillors.

There is not a whole lot to report, regular snow ploughing and sanding no real big issues at this time except that we don't have much snow.

The guys have been working in the shop doing maintenance and building our new trailer.

Calcium order will be going in shortly in the next week. We will be purchasing around \$120,000 worth. This amount has been the standard of what we buy, if you wanted to be higher please let me know by early next week.

Thank you





Fire Chief's Report January 2024

January 1st to January 30st, 2023 has seen a total of: 6 Emergency Services Calls.

5: Medical/First Response 1: Fire/Rescue

Fire Rating

January 1st - January 30th, 2024 - NA

General Information

With the recent event that transpired in South River in regards to Ice Water Rescue, I have included below our current service level, as outlined in our Establishing and Regulating Bylaw.

- 1.15 Water and Ice Rescue Services:
- (a) Water/Ice Rescue Service shall be provided at the Shore Based Level in accordance with department's OG's and NFPA 1670 Chapter 9.3 Operations Level excluding Swift Water, Standard for operations and Training for Technical Search and Rescue Incidents, and may include shore based, water entry, and craft rescue operations.
- (b) Recovery services to retrieve property or human remains by entering into or onto a body of water, or onto ice over a body of water, shall not be provided by the Fire Department.
- (c) Animal rescue/recovery will only be, a modified shore-based consisting of the talk, throw, reach tactics. Rescue/recovery services by entry into or onto a body of water, or onto ice over a body of water shall not be provided.

The regional agreement currently in place, has 2 Rapid Deployment Crafts (RDC) (inflatable craft) that can be used if or when required. One craft is located at the Magnetawan Station and the other at the Kearney Station. In the event of a water rescue call, all five stations are automatically dispatched to the location along with the RDCs. The original purchase and maintenance of the RDCs is a shared cost under the agreement.

The aluminum boat that was purchased in 2023, is to be used strictly for transporting of personnel and equipment to water access properties in McMurrich/Monteith Township only. **No rescues will be performed utilizing the craft**. After a few incidents last season, it was agreed to make the purchase to assist in reaching water access locations to help locate and prevent the spread of fire within the McMurrich/Monteith Township boundaries, providing further protection for residents. SOGs and SOPs have been developed and approved by the Ministry of Labour, to insure proper training/licensing in the use of the craft.

A grant from the Fire Marshall's Public Safety Council was award to the McMurrich/Monteith Fire Department in the amount of \$663.84. This is the same grant that was awarded to the station last year for the purchase of training materials. Again, this year it is to be utilized in regards to training, with the addition of the option of purchasing technical equipment (computers, laptops, monitors...etc.). The funds must be spent with specific suppliers chosen by the Fire Safety Council. The funds have been used to purchase a tablet with keyboard to help align us with the other four



stations in the automatic-aid group. This move is to assist in better sharing information not only in each station but also on fire scenes, moving towards a more paperless format. The tablet will be used by the chief officers and captains on the station to help assist them in their roles.

The Ministry of Transportation (MTO) has increased the rate for fire department response on Provincial Highways based on the Consumer Price Index (CPI). Effective November 1, 2023 the hourly rate for responses on the Provincial Highways will be \$559.86. The increased amount is based on the CPI increase of 3.1%. The current limit of three vehicles per incident, unless circumstances require more, will still be in place. This change will be implemented for callouts which take place on and after November 1, 2023. Invoices for services up to and including October 31,2023 will be processed in the usual manner at the previous rate of \$543.03. Moving forward in 2024, the next increase amount will be based on the Consumer Price Index for November 2024 and will be implemented on January 1, 2025, to align with the calendar year.

The five stations are considering the implementation of a standardized post-incident Captains report. These reports would be completed by officers following a call, to help assist in gathering as much information as possible in case of any potential litigation in the future, and to assist in the completion of the Ontario Fire Marshal's Standard Incident Reports. Drafts of this report are being reviewed and revised by the station chiefs, and then will be implemented once finalized.

<u>Personnel</u>

 We are pleased to welcome Terry Noftall to the department as a probationary firefighter and medical responder. Terry will be an asset to the station, as he will be available for most daytime calls, when we often find ourselves short on responders.
 (There are still have 2 vacant positions to fill in the station)

Training

- This months' Medical Practice focused on primary patient care and recording of vital signs.
- This months' fire practice focused on Personal Protective Equipment and donning/doffing drills.
- The Magnetawan Station has been selected, as one of the locations for the Mobile Live Fire
 Training Unit this year. It will be coming on May 11, 2024, and a schedule of use including all five
 stations will be developed for personnel closer to the date.

Equipment

- Squad truck 410 has developed an issue in the rear drive section of the truck, causing a severe shaking sensation when turning. The truck was checked by a mechanic, and the rear differential fluid change, including an anti-slip agent added. It appears to have helped and we will continue to monitor it.
- Tanker 414 required repairs to the engine air filter canister. The cover that holds the air filter in place was broken, but repairs have been made by a mechanic
- All vehicles have received oil changes and lubricating.

Fire Chief: John Ross

2023 Council Remuneration Report:

The 2023 Council Remuneration Report has been drafted and attached. A resolution is prepared for acceptance.

Council Remuneration Review:

Staff initiated a council remuneration review and contacted: Kearney, Perry, Armour, Ryerson, Burks Falls, Sundridge, Joly, Magnetawan, Strong, Sundridge, South River, and Machar. We received from those that are charted on the attached spreadsheet.

Recreation Committee:

At the January 18th meeting, the Recreation Committee passed Resolution 2024-03 Be it resolved the Committee recommends a hockey clinic put on by Josh McFay on a weekend in February and March.

The Committee also passed Resolution 2024-04 Be it resolved the Committee asks Council to approve the Winter Carnival budget of \$1,500.

The Committee has passed resolution to purchase a large white board for outside of the rink to advertise the rink schedule and events.

Custodian/Rink Attendant:

We have hired the custodian/rink attendant and the employee will start February 8th.

Municipal Office Expansion Project:

Resolution 2023-403 from the November 23, 2023 Council meeting reads "Be It Resolved the Council directs Staff to prepare drawings for an approximate 3,000 square foot addition to the existing municipal office that would include a second story, And Further that Council directs Staff to tender for the design and installation of an HVAC system and septic system that would service the existing fire hall space and municipal office addition. Project costs anticipated to be funded by utilizing: ICIP funding, Modernization funding, Building Reserve account transfer."

Resolution from the January 26, 2024 Council meeting reads "Be It Resolved that Council directs that Lakeside Architecture prepare a costing report for an expansion to the municipal office and alternatively a standalone office building."

Unfinished Items:

Bear Lake Community Safety Zone:

The application to the Ministry of Community Safety and Correctional Services for a community safety zone through Bear Lake on Highway 518 West is continuing to be worked on. Letters of support are slowly being submitted. Once the application is

<u>Surplus Lands:</u> <u>Concession 8, Pt Lot 18,</u> McMurrich

We have received two opinions on the value of the property from two separate real estate agents. Discussion to be held in closed session for council consideration in order to list the property. Quotes are to be requested for the required survey work.

The second state is will be a submitted to Almondia Highlands	Complete Lands Comments 5 Bt Lat 4
complete it will be submitted to Almaguin Highlands	Surplus Lands: Concession 5, Pt Lot 4,
OPP for review to be forwarded on.	Monteith
	Ongoing research being conducted
Grants Applications Submitted:	Ombudsman Complaint – Closed sessions held
Community Emergency Management Fund	September 5 th and 14, 2023 – awaiting report
(Emergency Operations Centre, Generator)	
 Hydro One – Energizing Life (Playground 	
Improvements	
• Summer Employment Opportunities	
(Students)	
Water system at Community Centre:	Ford 250 Truck: An advertisement will be placed to
Original part was cancelled and new part ordered Dec	accept bids on the truck. Resolution is prepared to
6 th , 2023.	declare truck as surplus.
The company has also quoted a new system with	Request for Proposal (Packer): Tender document for
softener unit for consideration.	the roller has been prepared and submission deadline
	is March 5 th to be considered at the Council meeting.
Building By-law – draft added to agenda for Council	Quotes: updated quotes are required for danger
consideration	trees at Cemetery
	<u>Cemetery Bylaw</u> revisions required to be sent to
	Bereavement Authority of Ontario
Sprucedale Community Centre Sign: A quote was	Request for Proposal - Landfill Consultant: a draft is
received in 2018, no direction was given to replace at	being prepared to be issued. Submission deadline is
that time. A new quote was received from the same	expected to be March 5 th to be considered at the
company. Other sign companies will be researched in	Council meeting.
order to conduct comparison pricing.	
Replacement Computers: At the January 26 th Council	
meeting during budget discussions, it was reported	
that the four computers are older and require	
replacement. We have a quote from one service	
provider and will receive another for comparison	
pricing.	,

2023 Council Remuneration Report

	ENGINEERING CONTRACTOR OF THE PARTY OF THE P		THE RESERVE AND DESCRIPTION OF THE PARTY OF
NAME	MEETINGS	MILEAGE/OTHER	TOTAL
Glynn Robinson	\$8,675.00	\$129.00	8,804.00
Vicky Roeder-Martin	\$11,250.00	\$144.00	11,394.00
Terry Currie	\$8,175.00		8,175.00
Wesley Dyson	\$8,325.00		8,325.00
Dan O'Halloran	\$8,400.00	\$261.00	8,661.00
Subtotal:	\$44,825.0 0	\$534.00	
EHT	\$874.16		
Employer's Share of CPP	\$1,026.40		
TOTAL:	\$47,259.56		

2024 Council Remuneration Review

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	1	Path	nerar	YON &		Council	Dien Rate	0	Praining of Anuneralia	N.	Ann	rich mon	'on'
			Remai				Per Nee		Re			McMar. Remark	
Ryerson	18-Jan	20-Jan Monthly	onthly	set amount	\$1,100.00	\$800.00			*paid monthly	\$13,200.00	\$9,600.00 Mayor	Mayor	Councillors
Perry	18-Jan	18-Jan Monthly	onthly	set amount	\$1,672.97	\$1,170.96	\$1,170.96 59.42 per meeting	included	*paid monthly	\$20,075.64	\$14,051.52	8,804.00	The state of the s
Kearney	18-Jan		September 1997								-		11,394.00
									*paid monthly				
Armour	18-Jan	18-Jan Annually	nnually	set amount	\$20,887.00	\$15,523.00 included	included	included	\$1,740.58/ \$1,293.58	\$20,887.00	\$15,523.00		8,175.00
Burks Falls	18-Jan	130											8,325.00
Magnetawan	18-Jan										1000		8,661.00
Joly	18-Jan												
Strong	18-Jan	18-Jan Monthly	onthly	Set amount	\$1,279.00	\$1,121.00	\$50.00	\$100 full/50 h	\$50.00 \$100 full/50 h; *paid monthly	\$15,348.00	\$13,452.00		
Sundridge	18-Jan												
Courth Discor	10 155	10 100 100 100			20000	61.00	*paid monthly	1100 £ II /10 L	*paid monthly	110000			
Machar	18-lan												



Township of McMurrich/Monteith Building Department 2023 Annual Report

602033

01 January - 31 December 2023

Total Permit Fees (Revenues) collected for the period 01 January 2023 – 31 December 2023 under By-law 2022-15 Township of McMurrich/Monteith

Total Permit Fees = \$46,313.14

Direct Costs are deemed to include costs related to wages of the Building Department for processing of building permit applications, the review of building plans, conducting inspections and building related enforcement duties for the period 01 January 2023 – 31 December 2023

Direct Costs = \$90,950.70

Indirect Costs are deemed to include the costs of overhead and support services related to the operation of the Building Department and include costs of office space for the period of 01 January 2023 – 31 December 2023

Indirect Costs = \$6,871.39

Reserve Fund includes all revenues exceeding costs from previous years which are held in reserve to offset costs in future years

Reserve Fund = \$0.00

Note: The Total Permit Fees for the period 01 January 2023 to 31 December 2023 do not exceed the Direct and Indirect Costs for the same time period, therefore no funds are transferred to the Reserve Fund for 2023.

Fe1016 2024

MINUTES OF McMURRICH/MONTEITH TOWNSHIP REGULAR COUNCIL MEETING – TUESDAY, JANUARY 16, 2024

7.1

The Council of the Township of McMurrich/Monteith met Tuesday, January 16, 2024 inside the Municipal Office/Fire Hall.

Present: Mayor Glynn Robinson, Council Members: Terry Currie, Wesley Dyson, Daniel O'Halloran and Vicky Roeder-Martin.

Staff present: Cheryl Marshall, Clerk/Treasurer; Allyson Pedwell, Deputy Clerk/Treasurer;

Audience: Dave Gray, Jim Kiers, Gary Courtice, Margaret Ann MacPhail, Wendy Whitwill, Norm Hoffstetter, Tim Bryson

1. Call to Order:

Meeting was called to order at 7:00pm by Mayor Glynn Robinson.

Amend the agenda to move items

2. Declaration of pecuniary interest: none

4. Delegations:

4.1 Almaguin Highlands Economic Development: Margaret Ann MacPhail of ACED asked for support from McMurrich/Monteith on an ongoing basis. There are 8 members that currently support ACED and ACED is asking the 5 other municipalities to support. FEDNOR given ACED \$400,000 for the next 3 years. They bring a voice to the table, what is needed to support the community, expertise with 3 employees, input into what comes to the table. Member Roeder-Martin asked about support in grants. Response: there is support in grant and special fee for writing grants completely. Mayor Robinson inquired about the cost. Response: \$10,000 plus a formula based on 3rd household, 3rd assessment and 3rd population. 10 partners would be approximately \$20,000. See Resolution below. **Carried**

5. Presentations:

5.1 Gary Courtice - Regional Fire Training Officer: Gary gave an introduction on his 9 years as a Regional Training Officer and his certifications. Explanation how a single station was not a safe fire ground between the hours or 8:30am and 4:30pm. The idea of training in a group provides a safe environment with other departments knowing each other. Monthly meetings for Fire Chiefs include discussions on equipment, personnel etc. After every call there is a post incident analysis and review on Webex about what went well, operating guidelines, equipment needed, etc. Training is every 2 weeks for each station. Biggest challenge is certifying new firefighters (after 2022) within the 2-year

period which is from the Ontario Fire Marshall. Retention is a big challenge. Live Fire Unit: 2019 agreement to build own and it did not go through. 2020-2024 still trying to work out the unit with the 5 stations. To purchase a unit is \$490,000 however the stations can purchase sea cans and bring up to standard for \$100,000. Maintenance cost is \$10,000 split between 5 stations for 5-7 years. Liability is high, when considering on rent it out. All firefighters are trained on all apparatuses. See resolution below.

3. Unfinished Business Carried Forward:

3.1 Buck Lake Subdivision (con 2, Lot 9 & Pt Lt 10). Council discussed a larger turnaround being proposed. Mayor Robinson indicated that the road needs to be brushed out in order to meet standards. Subdivision agreement is at the planning board and one hold up is the turnaround. Member O'Halloran believes that the fire station should not be bringing expensive fire equipment up the road. See Resolution below. **Carried**

6. Staff Reports:

- **6.1.** Public Works: written report Member O'Halloran questioned the price of new grader (650,000-700,000) compared to the repairs (30,000-50,000). Council would like information on leasing programs from comparable companies as well as quotes on repairs. A package was prepared for Council at a previous meeting. Loader is reported back and running. See resolution below. **Carried**
- **6.2** Fire Dept: written report Council inquired about the new tires purchased. Vehicle was unsafe to drive all 4 tires were replaced with all season tires. Mayor suggests purchasing chains for tires and train fire department members how to use them. Fire Chief reminded Council that if a call is unsafe they will not respond, therefore not needing to purchase chains. Council briefly discussed scenarios. Council supportive in dispatch service. See resolution below. **Carried**
- **6.3** Admin: written report- Parliamentary Protocol Training in April for Administration staff to attend. Fred Dean Municipal training to be postponed until February 9, 2024. Council would like to see more on administrative reports, a general idea of what staff do in a month. See resolution below. **Carried**

7. Adoption of Council & Committee minutes & receiving local board minutes

4.1 Council Meeting Minutes – November 7 and 23, 2023 as amended.

8. Bylaws

8.101-2024 Confirmation of Council Meetings - December 5 and 19, 2023 **Carried**

- 8.2 02-2024 Interim Tax Levy for 2024 Carried
- 8.3 03-2024 Tax Ratios for 2024 Carried
- 8.4 04-2024 draft Boundary Road Agreement Twp of Ryerson Carried

9. Notice of Motions:

None

- 10. Correspondence: deferred to next meeting
- 11. Council Reports:
- 12. Closed Session: Section 239 (2)
 - (d) Labour relations or employee negotiations (HR matters)
- 13. Council Concerns:

14. Dates to Remember:

Special Council Meeting – Council Training with Fred Dean – Wednesday, January 17th – 10am
Recreation Committee – Thursday, January 18th – 7pm
Strategic Plan Committee – Monday, January 22nd – 7pm
Ad-Hoc Landfill Committee – Thursday, February 15th – 7pm
Special Council Meeting – Friday, January 26th – 2pm
Regular Council Meeting – Tuesday, February 6th – 7pm
Sprucedale Winter Carnival – Sunday, February 18th

15. Adjournment:

Council adjourned the meeting at 9:58pm until Friday, January 26, 2024. Resolution shown below.

RESOLUTIONS:

2024-01 O'Halloran/Dyson

Be It Resolved that Council amends the agenda to include move Delegation Item 4.1 and Presentation 5.1 up before item 3.1. **Carried**

2024-02 Dyson/O'Halloran

Be It Resolved that Council support in principle joining Almaguin Highlands Economic Development and to further discuss during budget deliberations. **Carried**

2024-03 O'Halloran/Dyson

Be It Resolved that Council support in principle the design of the turning area of the Buck Lake Development prepared by Duke Engineering as attached. **Carried**

2024-04 O'Halloran/Dyson

Be It Resolved that Council directs staff to research lease options on a new Grader and to receive quotes for labour and parts on the required repairs including tires. **Carried**

2024-05 O'Halloran/Roeder-Martin

Be It Resolved that Council accepts the recommendation of Public Works Superintendent and agrees to prepare a Request for Tender for a roller to fit the grader. **Carried**

2024-06 Currie/O'Halloran

Be It Resolved that Council supports the shared purchased of upgraded dispatch equipment for Fire Services as outlined in Fire Chief report. **Carried**

2024-07 Roeder-Martin/O'Halloran

Be It Resolved that Council permits the closure of the municipal office April 12, 2024 to allow staff to attend a training session hosted by Township of McKeller. **Carried**

2024-08 Roeder-Martin/O'Halloran

Be It Resolved that Council accepts the minutes of the Council meetings held December 5 and 19, 2023 as amended. **Carried**

2024-09 Currie/Roeder-Martin

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 01-2024 which confirms the proceedings of the Council meetings held December 5th and 19th, 2023. **Carried**

2024-10 Currie/Roeder-Martin

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 02-2024 which provides for the Interim Tax Levy for 2024. **Carried**

2024-11 Currie/Dyson

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 03-2024 to set the Tax Ratio for 2024. **Carried**

2024-12 Currie/O'Halloran

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 04-2024 to enter into an agreement with Township of Ryerson regulating the maintenance and repair of boundary highways. **Carried**

2024-13 Currie/Roeder-Martin

Be It Resolved that Council receives Resolution 2023-290 from Township of Perry and agrees to place \$20,000 into the capital budget to build the first stage of the Live

Burn Building – a joint project with the four adjacent Fire Departments – Perry, Kearney, Magnetawan and Burk's Falls. **Carried**

2024-14 O'Halloran/Dyson

Be It Resolved that Council receives Resolution 2023-309 from Township of Perry and confirms there is interest in discussing regional fire services and to permit the following council member to attend: Vicky Roeder-Martin. **Carried**

2024-15 O'Halloran/Dyson

Be It Resolved that Council receives correspondence from the Township of Clearview dated December 12, 2023 including Staff Report LS-032-2023 regarding cemeteries and that we send a resolution of support for their correspondences to Bereavement Authority of Ontario, Ministry of Public and Business Service Delivery and MPP Graydon Smith. **Carried**

2024-16 O'Halloran/Dyson

Be It Resolved that Council receives all correspondence as listed on the agenda.

Carried

2024-17 O'Halloran/Roeder-Martin

Be It Resolved that Council enter into a closed session at 9:28pm to discuss items under Section 239 (2) (d) Labour relations or employee negotiations (HR Matters). **Carried**

2024-18 Dyson/O'Halloran

Be It Resolved that Council comes out of a closed session at 9:43pm. Carried

2024-19 O'Halloran/Roeder-Martin

Be It Resolved that Council directs staff to prepare a letter of concern relating to our Township not being included in any doctor catchment area and forward to MPOP Grayden Smith. **Carried**

2024-20 O'Halloran/Dyson

Be It Resolved that Council accepts the reports and directions given to Staff from the closed session held January 16, 2024. **Carried**

2024-21 O'Halloran/Dyson

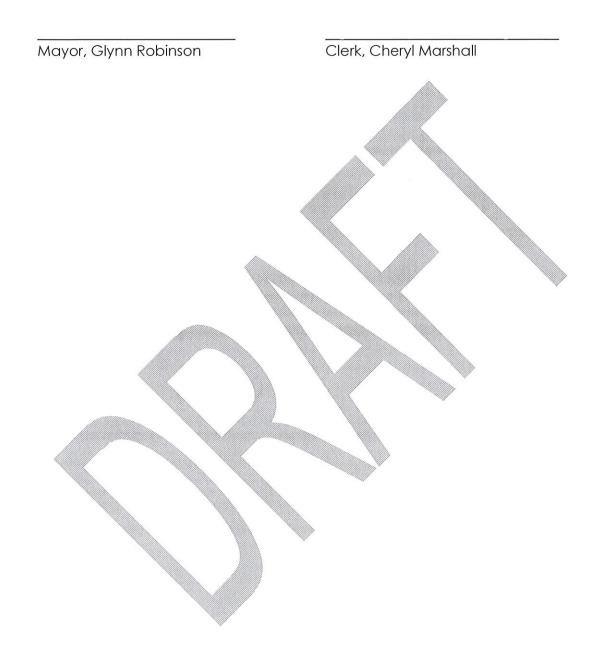
Be It Resolved that Council authorizes a 4.5% increase to all job positions payrate effective January 1, 2024. **Carried**

2024-22 O'Halloran/Roeder-Martin

Be It Resolved that Council authorizes the submission of an application for funding for a purchase of a playground unit up to \$25,000 from Hydro One grant program. **Carried**

2024-23 O'Halloran/Dyson

Be It Resolved that Council adjourns this meeting at 9:58pm until Friday, January 26, 2024 at 7:00pm. **Carried**



THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH

BY-LAW XX - 2024

8.1

Being a By-Law to confirm the proceedings of Council Meetings: January 16, 2024

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Township of McMurrich/Monteith deems it desirable to confirm the proceedings of Council at its meeting hereinafter set out.

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH HEREBY ENACTS AS FOLLOWS:

1. Ratification and Confirmation

That the action of this Council of the Township of McMurrich/Monteith at its meetings set out below with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

That the Mayor of the Council of the Township of McMurrich/Monteith and the proper officers of the Township of McMurrich/Monteith are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Township to such documents.

Read a first, second and third time, signed and the Seal of the Corporation affixed thereto and finally passed this

Mayor	Clerk-Treasurer	
Glynn Robinson	Cheryl Marshall	

THE CORPORATION OF THE TOWNSHIP OF MCMURRICH/MONTEITH BY-LAW No. ##- 2024

reacold 6.0

Being a By-Law to Provide for the Administration and Enforcement of the *Building Code Act*, 1992, S.O.1992 c.23 with the Township of McMurrich/Monteith

WHEREAS Subsection 7(1) of the *Building Code Act, 1992, S.O.1992 c.23*, as amended (the "Act") authorizes Council to pass certain By-Laws respecting Building, Demolition and Change of Use Permits and Inspections;

AND WHEREAS Subsection 3(2) of the Act requires Council to appoint a Chief Building Official and Inspectors for the enforcement of the Act;

AND WHEREAS Subsection 7.1(1) of the Act requires Council to establish and enforce a Code of Conduct for the Chief Building Official and Inspectors;

AND WHEREAS Subsection 8(3.1) of the Act provides that Council may delegate to the Chief Building Official the power to enter into agreements described in clause 8(3)(c) of the Act (conditional Permits) and may impose conditions or restrictions with respect to the delegation;

AND WHEREAS Subsection 35(1) of the Act provides that the Act and *Building Code* supersede all municipal By-Laws respecting the construction or demolition of buildings;

NOW THEREFORE, the Council of The Corporation of the Township McMurrich Monteith enacts as follows:

1. SHORT TITLE

1.1 This By-Law may be cited as the "Building By-Law"

2. DEFINITIONS

In this By-Law;

"Act" means the Building Code Act, 1992, S.O. 1992, c. 23, as amended

"Applicable Law" - means Applicable Law as defined in the Building Code

"Applicant"- means the Owner of a property or building who applies for a Permit, or any person authorized by the Owner to apply for a Permit on the Owner's behalf, as defined in Division C, Article 1.3.1.2. of the *Building Code*

"Architect"- means an Architect as defined in Division A, Article 1.4.1.2. of the Building Code

"As Constructed Plans" - means As Constructed Plans as defined in Division A, Article 1.4.1.2. of the Building Code

"Building" - means a Building as defined in Subsection 1(1) of the Act

"Building Code"- means the regulations made under Subsection 34(1) of the Act

"Change of Use" - means a Change of Use as referenced in Subsection 10(1) of the Act

"Chief Building Official" - means the Chief Building Official, or his or her designate, appointed by a By-Law of the Township for the purpose of enforcing the Act

"Code of Conduct" - shall have the same meaning ascribed thereto in Section 7.1 of the Act

"Construct" - means Construct as defined in Subsection 1(1) of the Act and Construction shall have the same meaning

"Corporation"- means the Corporation of the Township of McMurrich/Monteith

"Council" - means the Council of the Corporation of the Township of McMurrich/Monteith

"Demolish" - means Demolish as defined in Subsection 1(1) of the Act and Demolition shall have the same meaning

"Designated Structure" - means structures designated for the purposes of clause (d) of the definition of Building in Subsection 1(1) of the Act

"Farm Building" - means a Farm Building as defined in Division A, Article 1.4.1.2. of the Building Code

- "Inspector" means an Inspector appointed by a By-Law of the Township for the purpose of enforcing the Act
- "Owner" means an Owner as referenced in Division C, Sentence 1.3.1.2.(3) of the Building Code
- "Permit" means written permission from the Chief Building Official to perform work regulated by this By-Law and the Act, or to change the use of a Building, or a part of it, as regulated by the Act
- "Plumbing" means Plumbing as defined in Subsection 1(1) of the Act
- "Professional Engineer" means a Professional Engineer as defined in Division A, Article 1.4.1.2. of the *Building Code*
- "Sewage System" means a Sewage System as defined in Division A, Article 1.4.1.2. of the *Building Code*; and
- "Township" means The Corporation of the Township of McMurrich/Monteith

Any word or term not defined in this By-Law, which is defined in the Act or the *Building Code*, shall have the meaning ascribed to it in the Act or the *Building Code*.

Any word or term not defined in this By-Law, the Act, or the *Building Code*, shall have the meaning commonly assigned to it in the context in which it is used.

3. CLASSES OF PERMITS

The classes of permits with respect to Construction, Demolition, Change of Use and Occupancy of a building, or part of it, include the following:

3.1 Building Permit

This Permit is required under Subsection 8(1) of the Act and may include plumbing, heating, ventilation and air conditioning systems, farm buildings and designated structures as set out in Div. A, Sentence 1.3.1.1.(1) of the *Building Code*.

3.2 Demolition Permit

This Permit is required under Subsection 8(1) of the Act.

3.3 Conditional Permit

This Permit may be issued in the discretion of the Chief Building Official in accordance with Subsection 8(3) of the Act to authorize any stage of Construction, even though all the requirements under Subsection 8(2) of the Act have not been met.

3.4 Change of Use Permit

This Permit is required under Subsection 10(1) of the Act when a change in use of a Building, or part of it, will result in an increase in hazard as determined under the *Building Code* even though no Construction is proposed.

3.5 Occupancy Permit

This Permit is required under Division C, Subsection 1.3.3. of the *Building Code* where all or part of a Building will be occupied.

4. ADMINISTRATIVE PROCEDURES RELATED TO PERMITS

4.1 Revisions to Permits

After the issuance of a Permit under the Act, notice of any material change to a plan, specification, document, or other information on the basis of which the Permit was issued, must be provided by the Applicant in writing to the Chief Building Official together with the details of such change. The change shall not be made without written authorization by the Chief Building Official as required under Subsection 8(12) of the Act.

4.2 <u>Transfer of Permit Applications and Permits</u>

Where the ownership of land changes after a Permit application has been submitted and fees paid or where a Permit has been issued, the Applicant for the Permit or the person to whom the Permit was issued, may submit a request to the Chief Building Official requesting a transfer of Permit application and fees or the Permit as identified in Subsection 7(1)(h) of the Act by submitting the following information:

a) the name and address of the person to whom the Permit application and fees or the Permit are to be transferred.

- b) the name and address of any contractors that have changed from those listed on the Permit application or the Permit;
- c) the name and address of Architect(s) and Professional Engineer(s) responsible for the design and field review of the Construction that have changed from those listed on the Permit application or the Permit; and,
- d) name and address of the person who paid the Permit fees.

4.3 Revocation of Permits

The Chief Building Official, subject to provisions outlined in Subsection 8(10) of the Act, has the authority to revoke a Permit issued under the Act.

5. REQUIREMENTS FOR APPLICATIONS

5.1 Building, Demolition, Conditional and Change of Use Permits

Where an application is made for a Building or Demolition Permit under Subsection 8 (1) of the Act, a Conditional Permit under Subsection 8(3) of the Act, or a Change of Use Permit under Subsection 10(1) of the Act, the application shall comply with Division C, Sentence 1.3.1.3.(5) of the Building Code and be complete with documents and other information as required in this By-Law.

5.2 Prescribing Forms

The forms required for an application for a Permit, unless otherwise specific by the Chief Building Official, shall be those forms as set out in **Schedule "A"** of this By-Law.

5.3 Plans and Specifications

Sufficient information shall be submitted with each application for Permit to enable the Chief Building Official to determine whether the proposed construction, demolition or change of use will conform to the Act, the *Building Code*, and any other Applicable Law. Each application shall, unless otherwise specified by the Chief Building Official, be accompanied by two complete sets of working drawings and information as set out in **Schedule** "A" of this By-Law.

5.4 Alternative Solutions

Where a person proposed the use of an Alternative Solution as defined in Division A, Article 1.4.1.2. of the *Building Code*, the proposal shall:

- a) Include all documentation requirements as set out in Division C, Subsection 2.1.1. of the Building Code, and
- b) Be submitted on the application form as set out in Schedule "A" of this By-Law.

5.5 Inactive Permit Applications

Where an application for Permit remains inactive for six (6) months after it is submitted, the application may be deemed by the Chief Building Official to have been abandoned and notice thereof shall be given to the Applicant. Once an application is deemed to be abandoned, it may be cancelled, and a new application will be required for the proposed work.

6. PAYMENT OF FEES

- 6.1 The fees shall be as set out in the Townships Fees and Charges By-Law as amended from time to time.
- 6.2 100% of the amount of fees are due and payable at the time of Application Submission.
- 6.3 The percentage and timing of fee collection is subject to change and at the discretion of the Chief Building Official.
- 6.4 An administration fee for an application for an Alternative Solution shall be 25% of the fee required for the permit and not less than the minimum permit fee amount as set out in the Townships Fees and Charges By- Law, as amended from time to time, and are due and payable upon submission of the Alternative Solution.
- 6.5 An administration fee, where the Occupancy of a Building, or part of it, has occurred without an occupancy Permit being issued as required by Division C, Articles 1.3.3.1, 1.3.3.4, 1.3.3.5. of the *Building Code*, shall be 20% of the original building permit fee and not less than the minimum permit fee amount as set out the in the Townships Fees and Charges By- Law, as amended from time to time, and are due and payable upon issuance of the occupancy Permit.

- 6.6 An administration fee, where any person has commenced Construction or Demolition, or has caused the Change of Use of a Building prior to receiving a Permit, shall be charged double the permit fee as set out in the Townships Fees and Charges By-Law as amended from time to time, and is due and payable prior to the issuance of the Permit.
- 6.7 The Chief Building Official shall determine fees not described or included in the Townships Fees and Charges By-Law, as amended from time to time.
- 6.8 Where the fees payable in respect of an application for a construction permit are based on a floor area, floor area shall mean the total space of all stories above grade (or below grade for an underground home) measured as the horizontal area between the exterior walls of the building.
- 6.9 Where the fees payable in respect of an application for a construction permit are based on the cost of valuation of the proposed work shall mean the total costs of all work regulated by the permit including the cost of all material, labour, equipment, overhead and professional and related services.

7. REFUNDS

- 7.1 In the case of withdrawal of an application or the abandonment of all or a portion of the work or the non-commencement of any project, the Chief Building Official shall determine the amount of paid permit fees that may be refunded to the applicant, if any, as follows:
 - a) 70% refund if administrative functions only have been performed.
 - b) 50% refund if any zoning and plans examination functions have commenced.
- 7.2 Application for refund must be made in writing by the Applicant within 6 months of the date of permit application to be eligible for a refund of any permit fee.
- 7.3 No permit fee refund shall be made where the calculated permit refund or the remaining surrendered fee is less than the minimum fee set out in the Townships Fee and Charges By-Law.
- 7.4 Fees for Conditional Permits and Alternative Solutions are non-refundable.

8. AS CONSTRUCTED PLANS

The Chief Building Official may require that As Constructed Plans of a building be filed with the Chief Building Official on completion of Construction under such conditions as may be prescribed in the *Building Code*.

9. NOTICE REQUIREMENTS FOR INSPECTIONS

The applicant or an authorized agent shall notify the Chief Building Official of the prescribed notices under Division C, Article 1.3.5.1. and additional notices under Division C 1.3.5.2 (1) (a) and (j) of the *Building Code*, at least one business day prior to each stage of Construction.

10. CODE OF CONDUCT

The Code of Conduct for the Chief Building Official and Inspectors, as required under Subsection 7.1(1) of the Act, is set out in **Schedule** "B" of this By-Law.

11. SEVERABILITY

Where a court of competent jurisdiction declares any section or part of a section of this By-Law to be invalid, or to be of no force and effect, it is the intention of Council in enacting this By-Law that the remainder of this By-Law shall continue in force and be applied and enforced in accordance with its terms to the fullest extent possible according to law.

12. ENFORCEMENT AND PENALTIES

- 12.1 Any person who contravenes any provision of this By-Law is guilty of an offence and, upon conviction, is liable to the provisions and penalties prescribed in the Act.
- 12.2 In addition to any penalties imposed through prosecution of an offence pursuant to this By-Law, The Corporation of the Township of McMurrich/Monteith is entitled to use all legal means at its disposal to collect the fees applicable pursuant to this By-Law. Any and all collection

methods lawfully applicable may be relied upon, including placement of unpaid fees on the tax collector's roll for the property in question.

13. REPEAL CLAUSE

By-Law No. 15-2015 and all its amending By-Laws are here by repealed and replaced by this By-Law as the date of its passage by Council.

READ a first and second time this day of, 202	24.
	Glynn Robinson, Mayor
	Cheryl Marshall, Clerk-Treasurer
READ a third and final time and enacted in Open Coun	cil this day of, 2024.
	Glynn Robinson, Mayor
	Cheryl Marshall, Clerk-Treasurer

SCHEDULE "A"

By- Law Number XX-2024 REQUIRED INFORMATION FOR PERMIT APPLICATIONS

The following are lists of plans, working drawings, information and forms that may be required to accompany applications for Permits according to the scope of work:

1. PLANS AND WORKING DRAWINGS

- a) Site Plans
 - Plan of Building(s) including proximity to property lines
 - Includes north arrow
 - Includes drainage plans where applicable
- b) Roof Truss Layout Plans and Truss Components
 - Indicates location of trusses and spacing
 - Indicates location of girder trusses
 - Indicates spans of trusses
 - Indicates the individual truss component design
- c) <u>Sections and Details</u>
 - Includes connection details
- d) <u>Building Elevations</u>
 - For each wall
- e) Structural Drawings
 - Overall structural design loads
- f) Mechanical Drawings
 - Layouts and sizing for drainage, venting, water piping and ductwork
- g) <u>Building Code Matrix</u>
 - Indicating major Building Code compliance criteria.
- h) <u>Alternative Solution</u>
 - On approved alternative solution submission form.
 - Identifies all areas of performance and levels achieved by the alternative and acceptable solutions.
- i) Floor Plans
 - Layout drawing of all floors with rooms names and uses specified
 - · Includes structural details of beams, walls, and floor systems
 - · Includes location of windows, doors
 - Includes enough information to determine Building Code compliance
 - Foundation plan includes size of foundation, and footings
 - Renovations should indicate the existing and new parts of the building including areas to be renovated or demolished.
- j) Roof Plan
 - Provides size and shape of roof structure.
 - · Indicates ventilation requirements
 - Size and span of roof framing members
- Architectural Drawings

m) Electrical Drawings

SB-10 load lighting calculations

n) Fire System Drawings

Sprinkler and standpipe and hose drawings.

o) <u>Travel Distance and Exit capacity drawings</u>

- Indicates travel distances to exits
- 1.2 Each application for permit shall, unless otherwise specified by the Chief Building Official, be accompanied by a completed set of the plans, specifications and other documents in electronic .pdf file format.
- 1.3 If applicable, drawings must be sealed by an Architect and/or Professional Engineer and/or stamped by a qualified/registered designer.
- 1.4 All drawings shall be fully dimensioned, noting all sizes and types of construction materials to be used and their respective locations, all finishes to all walls, ceilings and floors and all existing and proposed fire separations. Alterations, renovations, and additions must differentiate between the existing Building and new Construction being proposed. Site plans must include a north arrow, lot lines and existing easements.

2. INFORMATION

- 2.1 Spatial separation calculations
- 2.2 Fire protection reports
- 2.3 Building Code related reports

3. FORMS

- 3.1 Application for a Permit to Construct or Demolish
- 3.2 Application for an Alternative Solution
- 3.3 Commitment to General Reviews by Architects and Engineers
- 3.4 Energy Efficiency Forms (s), i.e. (SB-10 and SB-12)
- 3.5 Mechanical Ventilation Summary Form
- 3.6 MDS I & II information form

SCHEDULE "B" By-Law Number XX-2024 CODE OF CONDUCT FOR CHIEF BUILDING OFFICIAL AND INSPECTORS

1. PURPOSE

- 1.1 To promote appropriate standards of behavior and enforcement actions by all Building Department staff in the exercise of a power or the performance of a duty.
- 1.2 To prevent practices which may constitute an abuse of power, including unethical or illegal practices, by all Building Department staff in the exercise of a power or the performance of duty.
- 1.3 To promote appropriate standards of honesty and integrity in the exercise of a power or the performance of duty by all Building Department staff.

SCOPE

- 2.1 This policy applies to all Building Department staff.
- 2.2 The Code of Conduct must provide for its enforcement and include policies or guidelines to be used when responding to allegations that the Code of Conduct has been breached and disciplinary actions that may be taken if the Code of Conduct is breached.

3. CONTENTS

- 3.1 Conduct
 - a) Always act in the public interest.
 - b) Apply all relevant laws, codes, and standards in an impartial, consistent, fair, and professional manner, independent of any external influence and without regard to any personal interests.
 - Maintain required legislated qualifications, discharging all duties in accordance with recognized areas of competency.
 - d) Extend professional courtesy to all.
 - Ensure interactions are in keeping with the Township's Corporate Values and associated behaviours.

4. BREACHES OF THE CODE OF CONDUCT

4.1 Lodging a Complaint

A complaint must be in writing and must be signed by the person making the complaint. The complaint may be a letter or an e-mail.

4.2 <u>Withdrawal of Complaint</u>

A Complainant may withdraw their compliant at any time; although the Township may continue to investigate the complaint if deemed appropriate to do so.

4.3 Confidentiality

The entire investigation process will be handled in as confidential a manner as possible by all parties involved. All records are subject to the provisions of the *Municipal Freedom of Information and Protection of Privacy Act* ("MFIPPA") and may be subject to disclosure under MFIPPA or by a court of law.

5. REVIEW OF ALLEGATIONS

- 5.1 The Chief Building Official will review any allegations of breaches of this Code of Conduct made against a Building Department staff member. Where the allegations are against the Chief Building Official, the Clerk of the Township will review allegations.
- 5.2 Disciplinary action arising from violation of this Code of Conduct is the responsibility of the Township and will be based on the severity and frequency of the violation in accordance with relevant employment standards.
- 5.3 The Chief Building Official or Clerk of the Township will provide written response to the complainant within 30 calendar days of receipt of the written complaint.

6. REVIEW OF DECISION

6.1 If, upon receipt of the results of the review, the complainant is not satisfied, they may forward their concerns to the Clerk of the Township.



Feb 6

Chief Administrative Officer's Report

<u>January 2024</u>

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Canada Mortgage and Housing Corporation (CMHC) Funding

The District of Parry Sound Social Services Administration Board and Canada Mortgage and Housing Corporation ("CMHC") share a common goal of preserving existing affordable housing stock and housing Canada's most vulnerable. CMHC recognizes the District of Parry Sound Social Services Administration Board as a critical partner.

We are pleased to share that we have accepted an offer of funding from CMHC which will allow us to complete necessary repairs to extend the life of our housing stock while improving the long-term sustainability of our units, through the National Housing Co-Investment Fund ("NHCF").

CMHC has committed \$1,846,045 to support the repair and renewal of our social housing stock over the next three years. We would like to thank CMHC for their support and look forward to this renewed relationship.

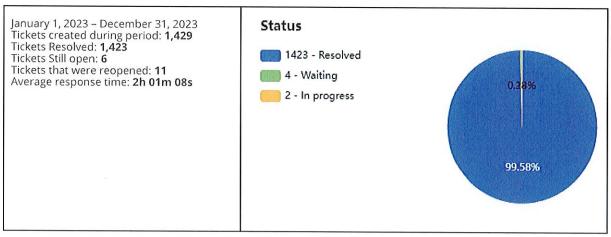
Information Technology Update

During the last quarter of 2023 the I.T. Department focused on planning and deploying a new security solution for Esprit place. This solution focuses on the safety and security of our clients as well as the staff in both the Shelter and our main office at 1 Beechwood. Updated access controls have also been planned and will be implemented in the first quarter of 2024.

There was also a large focus on the migration to our newly implemented domain allowing us to move forward with further centralized controls of our network and application access. As security requirements continue to become more complicated, our goal is to make things as simple as possible for the staff to avoid user frustration, ticket volume increase and general technology fatigue.

As always, our support channels were busy. Over 2023, we saw the largest ticket volume on record. With 1,429 official support requests from January 1st to December 31st of 2023. Our ticket numbers reflect most requests though we still have several informal requests which we are working on capturing moving forward.

2023 Ticket Statistics (as of December 31, 2023)



Human Resources Update

The last quarter of 2023 began to show some improvement in the recruitment landscape, as we were able to fill some key positions. We are hopeful that this will continue into 2024. Registered Early Childhood Educators and Counsellors for Esprit Place remain our biggest challenge.

We have filed our AODA compliance report, which is a legal obligation under the *Accessibility for Ontarians* with *Disabilities Act* and are happy to report that the DSSAB has met full compliance under the Act. We continue to look for opportunities to support applicants and employees with accessibility.

As we begin to prepare T4 information for the 2023 year, we are mindful of the new Canada Dental Care Plan T4/T4A boxes.

To support the administration of the new Canadian Dental Care Plan, the following new boxes have been added to the tax slips beginning with the 2023 tax year.

- Box 45 on the T4: Statement of Remuneration Paid
- Box 15 on the T4A: Statement of Pension, Retirement, Annuity and Other Income

A corresponding reporting code *(not deduction)* will represent the dental coverage you <u>had access to</u> under our dental plan as of December 31st of the tax year. "Access" refers to the plan coverage available to you and not to your individual family status or the coverage you may have elected. For example, your T4 may be coded with a "3" even if you have no spouse or dependents.

Code	Access
1	Not eligible to access any dental care insurance or coverage of dental services of any kind
2	Payee only
3	Payee, spouse, and dependent children
4	Payee and their spouse
5	Payee and their dependent children

Facebook Pages



A friendly reminder to follow our Facebook pages!

- District of Parry Sound Social Services Administration Board
- Esprit Place Family Resource Centre
- EarlyON Child and Family Centres in the District of Parry Sound
- The Meadow View

Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	MAY 2023	JUNE 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2023
Total Page Followers	474	478	490	500	513	521
Post Reach this Period (# of people who saw post)	3,789	4,010	2,249	4,112	2,667	4,324
Post Engagement this Period (# of reactions, comments, shares)	241	692	234	428	287	305

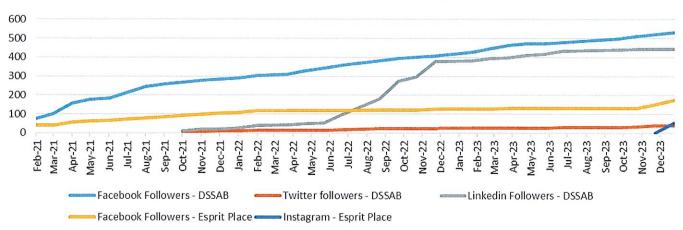
Esprit Place Family Resource Centre	MAY 2023	JUNE 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2023
Total Page Followers	131	131	132	133	133	151
Post Reach this Period (# of people who saw post)	29	203	62	55	92	5,743
Post Engagement this Period (# of reactions, comments, shares)	1	2	1	2	16	624

DSSAB Twitter Stats https://twitter.com/psdssab	MAY 2023	JUNE 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2023
Total Tweets	8	10	N/A	19	11	8
Total Impressions	291	301	56	229	206	167
Total Profile Visits	137	128	N/A	135	N/A	N/A
Total Followers	27	30	31	32	34	40

DSSAB LinkedIN Stats https://bit.ly/2YyFHlE	MAY 2023	JUNE 2023	AUG 2023	SEPT 2023	OCT 2023	NOV 2023
Total Followers	416	434	437	441	444	444
Search Appearances (in last 7 days)	228	281	185	115	49	52
Total Page Views	41	56	33	22	49	48
Post Impressions	546	786	182	558	1,036	570
Total Unique Visitors	19	25	19	14	22	18

NEW! Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/		
Total Followers	0	
# of posts	0	

Social Media Follower - Trends



Municipal Presentations

Over the last couple of months, our Communications Officer and I have continued our visits to Municipalities as follows:

- November 6th Seguin Township
- November 14th Township of Carling
- November 14th Municipality of Callander

At each meeting, we outlined the DSSAB's programs and services and explaining to members of each Council how we can help members of their community. All Councils expressed their appreciation for the work done by DSSAB staff. These presentations were part of a series of Municipal presentations taking place over the next year.







Sponsor-A-Family Program

This holiday season, we launched a 'Sponsor-A-Family' program. By donating gift cards, sponsors empowered the women we serve through Esprit Place to engage in the spirit of the season and purchasing for the needs of her family.

We would like to take a moment to thank each of the families, individuals, and even youth sports teams who rallied together to represent the true spirit of the season by becoming sponsors in our first holiday Sponsor-A-Family program. In less than two weeks we were able to find sponsors for all 12 families, and even received sponsorship for two additional families who required our services over the holiday season. We are so grateful for the continued generosity of this community.





Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District November 2023						
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	НССР	Total
Infant (0-18M)	2	3	3	1	18	27
Toddler (18-30M)	10	7	9	21	27	74
Preschool (30M-4Y)	17	17	20	29	44	127
# of Active Children	29	27	32	51	89	228

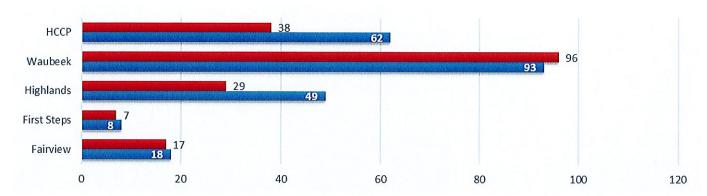
Enrollment remained steady for the month of November with operating capacity at the child care center's being maxed out given the available staff. There remain some contract positions unfilled in the centre-based programs that is affecting full enrollment, and the Home Visitor west contract position remains unfilled. With the new Directed Growth Strategy from the Ministry of Education, we have been unable to commit to opening more Home Child Care premises until this year as funding for new spaces has been greatly reduced. We will be consulting with the Child Care Service Management team as we navigate the new ministry funding guidelines.

School Age Programs November 2023

Location	Enrollment	Primary	Secondary
Mapleridge After School	26	7	0
Mapleridge Before School	11	0	0
Sundridge Centennial After School	13	0	0
Home Child Care	37	15	2
# of Active Children	87	22	2

These school age programs continue to be viable. The Sundridge Centennial program is currently at capacity. We are working with Mapleridge Public School to utilize an additional space at the school so we can separate the current group into two smaller groupings that can better meet the needs of the children. Mapleridge is also at licensed capacity and has created a waitlist.

Directly Operated Child Care Waitlist by Program November 2023



The blue bar indicates the current number of children needing care now that cannot be accommodated. There is a notable shift in the ages needing care being equally divided among all three age groups. The red bar shows the number of children that will be needing care in future months. Waubeek has seen a significant increase in families calling to be placed on the waiting list as they are newly pregnant so children will hopefully be in care when parents are ready to return to work. Please note: these numbers may be duplicated as families are placing their children on multiple waiting lists.

Inclusion Support Services November 2023

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	0	0	0
Toddler (18-30M)	0	11	11	21	1	0	0
Preschool (30M-4Y)	6	32	38	60	2	4	4
School Age (4Y+)	4	20	24	46	0	0	9
Monthly Total	10	63	73	-	3	4	13
YTD Total	12	80	-	132	40	41	32

The six Resource consultants have participated in and successfully completed certification to be trainers in Reaching In, Reaching Out which allows them to lead in-service workshops that model and teach resilience-building approaches for children under 8 years of age and their families. Specifically, adults are trained to role model thinking and coping strategies while simultaneously enhancing adult-child relationships. Resource Consultants will be available to use this new certification to support the capacity building of educators across the district beginning this year.

EarlyON Child and Family Programs November 2023

Activity	November	YTD
Number of Children Attending	833	10,155
Number of New Children Attending	43	576
Number of Adults Attending	587	6,370
Number of Virtual Programming Events	10	49
Number of Engagements through Social Media	512	7,035
Number of Views through Social Media	9,845	99,712

On December 2nd, a Family Holiday party was held at the Sound Community Hub with 37 adults and 33 children in attendance. The adults and children engaged in Christmas activities along with a nutritious snack and an exciting visit from Santa. The Holiday party was held at the South River location on December 9th, with 16 adults and 13 children in attendance. The Virtual Facilitator position has now been filled and plans are underway to add virtual educational and fun activities for both adults and children this year. We were able to increase our virtual events to 10 in November and are hopeful that attendance will increase as families become more aware of the virtual programming.

Funding Sources for District Wide Childcare Spaces November 2023

Active	# of Children	# of Families
CWELCC*	74	73
CWELCC Full Fee	199	195
Extended Day Fee Subsidy	1	1
Fee Subsidy	37	28
Full Fee	19	18
Ontario Works	15	11
Total	345	326

Funding Source - New	# of Children	# of Families
CWELCC	6	6
CWELCC Full Fee	3	3
Fee Subsidy	1	1
Ontario Works	1	1
Total	11	11

^{*} CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

Child Care Service Management Update

The Ministry of Education has recently issued the 2024 Child Care Funding Guidelines, Allocations and Canada-Wide Early Learning Child Care Guidelines (CWELCC). Investments from the Government of Ontario and the Government of Canada in the child care and early years system will total more than \$3.9B for 2024. Funding will support the implementation of previously announced fee reductions, workforce supports and other measures. This investment represents an increase of \$42M over 2023.

Key changes to the funding guidelines include, updates on funding for cost escalation, additional funding for emerging issues, updates under Wage Enhancement Grant (WEG) and Home Child Care Enhancement Grant, updates on allocation holdbacks, adjustment to align to the calendar year, expiry of the one-time transitional grant, expiry of the Canada-Ontario Early Childhood Workforce Agreement, and the value-for-money audits. Please see Appendix A for more detail.

In 2024, the Ontario Child Care Workforce Strategy will be introduced. This strategy will support the recruitment and the retention of qualified professionals, help achieve system growth, and ensure increased access to high quality licensed child care in the province. The Ontario Child Care Workforce Strategy will continue the commitment to support Ontario's child care and early years professionals by implementing better wages and working conditions, supporting career laddering and entry to the profession, and building the profile of the profession by implementing new programs and building on existing initiatives.

Quality Assurance Update

It's been a busy year for child care and the focus for Workforce Strategy and Quality Assurance was on providing ongoing support for educators in the field of early childhood education. Due to the continuing struggle with retention and recruitment of RECE's great effort and funding was put into maintaining and recruiting staff for child care programs around the district through the Become An ECE Campaign. The campaign centered on raising awareness and value of the ECE profession and supporting early childhood educators in the workforce with a focus on building capacity. Along with the campaign focus, effort was put into offering an array of professional learning opportunities and training to all educators to build on early learning skills and knowledge and promote a high-quality early learning environment.

In the spring to support the importance of professional development a full day training was offered to all early years and child care educators for the east and west Districts of Parry Sound. The focus for the training was to support the unique needs of the group with a focus on How Does Learning Happen, along with the importance of mental wellness and self-care.

In addition to training opportunities a resource lending library has been created for all early years and child care programs in the district. These resources will be made readily available for programs to access to assist in supporting the educators and leaders in the program both professionally and personally. The resources will support mental health, the learning environment, leadership & coaching, behaviour management, curriculum development and more.

During the months of September to December, a total of 31 EarlyON and Child Care programs were visited. During those visits a quality assurance assessment was completed. The assessments were used to provide an overall evaluation of observations during the visits as well as feedback to the Supervisors and educators at the centres. The assessment tool helps to measure the overall quality of the staff, learning environment and programming being provided. Following the visits, highlights and recommendations were provided and any necessary follow-up or changes were noted. All visits were successful and recommended changes have been initiated or recognized by the program Supervisors.

To enhance and build on existing Indigenous resources, two early learning kits have been created for the early years and child care programs to borrow. The kits are designed to assist and support educators in delivering the traditional teachings of the Indigenous culture and supporting the importance of an inclusive and diverse early learning environment. In addition, a beginner's smudging kit and prayer book have been purchased for each child care program.







Income Support & Stability Divisional Update

With the retirement at the end of October of our longtime Supervisor of Income Support in the Parry Sound Office, we have continued our integration of the Housing Stability and Ontario Works programs. Our former Supervisor of Housing Stability is now the Supervisor of Income Support & Stability and now oversees the Ontario Works and Housing Stability programs in West Parry Sound. Our former Supervisor of Income Support in the South River Office is now the Supervisor of Income Support & Stability for East Parry Sound. This change will continue to support the provision of integrated services for the clients we serve.

Income Support & Stability front line users' insightful recommendations have recently been launched in our Fiit Program. Go Live was December 11th. Their input led to some streamlined approaches to real time data entry, improved categorization features and functionality. These changes will empower the program to generate robust data that will enable our Leadership Team to effectively advocate with local municipal, provincial and federal levels of government for funding that will positively impact the District of Parry Sound and the people we serve.

The continued effort of building joint protocols between Income Support & Stability and Housing Services, Tenant Services and Esprit is a strategic initiative to minimize duplication, remove silos and foster a seamless client experience when working with any program at the DSSAB. Through this collaboration we have been able to streamline processes and enable an integrated approach to client services. Shared protocols enhance communications and information flow between Supervisors and front-line staff in each department while reducing and eliminating redundancies.

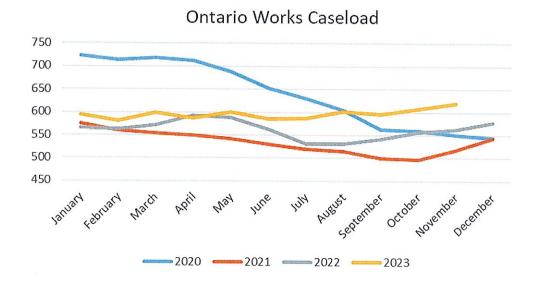
Income Support & Stability West have dedicated time to supporting the Esprit Women's Shelter and their staff throughout the work week. This commitment is an integrated approach to work with the counselors at Esprit and the women grappling with the profound challenges associated with intimate partner violence. This approach allows the teams to combine their diverse expertise to address the multifaceted needs of these women. From counselling to legal assistance to transitional housing solutions, to accessing social assistance funds, this fosters trust and open communication between departments and the women accessing the services.

The Director of Income Support & Stability attended the OMSSA Policy Conference in Toronto from November 29th to December 1st. Some very informative plenaries included a panel discussion with the ADM's from MCCSS, MEDU, MMAH and Health. Other relevant plenaries included an update on Employment Services Transformation and Supportive Housing hosted by Iain DeJonge.

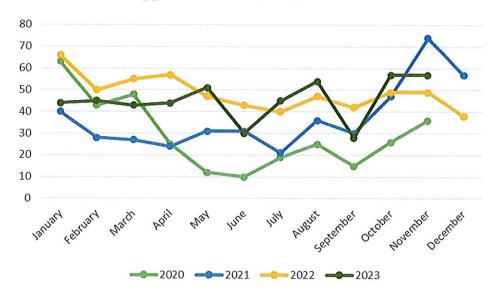
Staff attended 'Creating Amazing Customer Service' training on November 14th.

Many clients have benefited from the Orphan Clinics hosted by the Nurse Practitioner-Led Clinics over the past few months. The East Parry Sound team met with the NPLC team to discuss the challenges access to primary care is in this part of the district. We are grateful for the support and partnership of the NPLC's to help address barriers for people working towards self-sustainability.

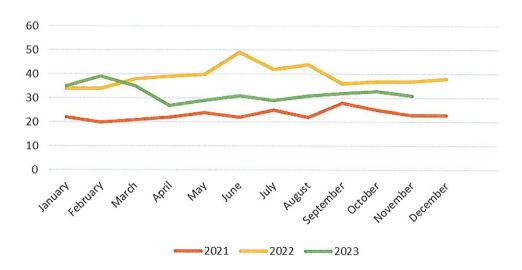
On November 7th, the Director of Income Support & Stability attended the DPSVAWCC meeting held in Parry Sound. As well, he also attended the Health and Social Services meeting on December 6th and the West Parry Sound Equity, Diversity and Inclusion meeting on December 12th.



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received

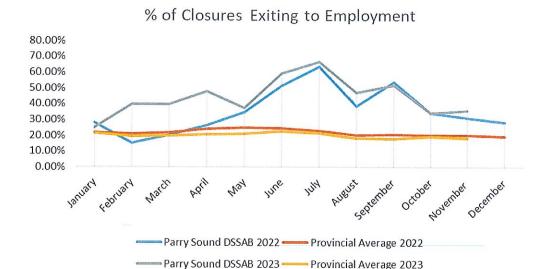


ODSP Participants in Ontario Works Employment Assistance

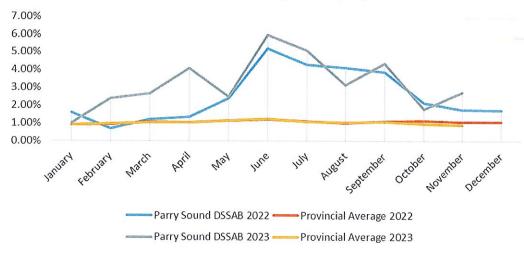


The OW Caseload as of the end of November was 619. The number continues its slow upward climb we have seen month over month in 2023. We are supporting 31 ODSP participants in our Employment Assistance program. We also have 54 Temporary Care Assistance cases. Intake was steady month over month. We had 57 Ontario Works Applications (41 of those online through SADA).

Employment Assistance & Performance Outcomes

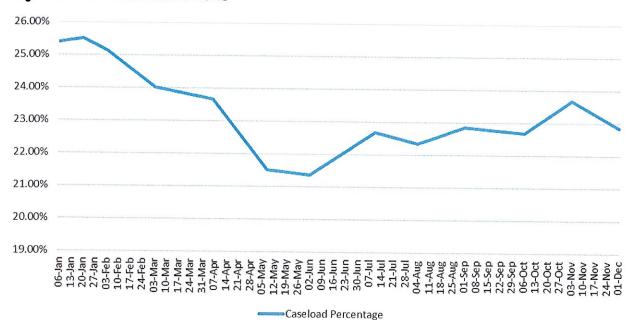






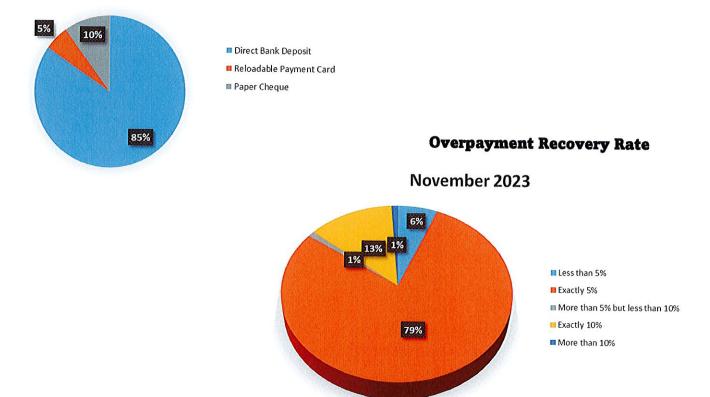
Our Employment Outcomes performance in November exceeded last years performance and continues to be well above the provincial average. These are great results considering the early start to the winter in our area. Additionally, we also exited 7.6% of the caseload for any reason in November.

MyBenefits Enrollment 2023



DBD Enrollment

Payment Receipt Method November 2023



Ontario Works Update

Ontario Works implemented the Paperless By Default strategy initiated by the Ministry in November 2023. Ontario Works is already paperless and uses electronic documents management. The final part is aligning with the rest of the province and connecting the paperless strategy to clients already enrolled in my benefits. This means all statements including Direct Deposit will no longer print at the local office, they will be accessible for viewing on the MyBenefits app. This will help achieve accuracy in client records and a more sustainable and technologically friendly approach to delivering social assistance.

The Employment Placement program with Employment North has seamlessly connected job seekers with suitable employers and incentivized retention for employer and employee. Ontario Works has connected 10 people since the program started in 2022. Participants gain employment and the necessary tools to be successful. The partnerships between Ontario Works, Employment North and Employers offer ongoing support to contribute to sustained growth and career opportunities.

In preparation for Employment Services Transformation, we received approval for One-Time Funding to provide Transformational Case Management training to DSSAB staff. Blending Bridges Out of Poverty and Coaching Principles, the training will support staff to shift from a 'transactional' mindset to a 'transformational' mindset.

Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

November 2023 Income Source	East	West
Senior	4	14
ODSP	10	28
Ontario Works	4	21
Low Income	22	33

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

Income Source Senior 13 19 ODSP 4 14 Ontario Works 7 15 Low Income 54

East

West

November 2023

Contact/Referrals

November 2023	East	West	YTD
Homeless	2	5	78
At Risk	2	4	107
Esprit Outreach Homeless	0	0	6
Esprit Outreach at Risk	0	0	10
Esprit in Shelter	2		22
Program Total	185		

Short Term Housing Allowance

9

	Active	YTD
November 2023	2	42

Housing Stability: Household Income Sources and Issuance from HPP:

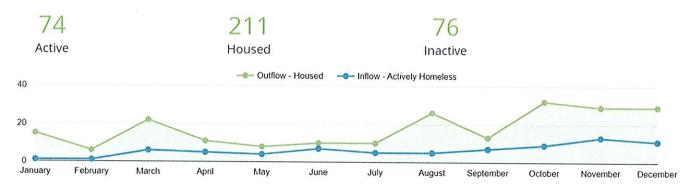
November 2023 Income Source	Total	НРР	November 2023 Reason for Issue	Total
Senior	5	\$1,195.40	Rental Arrears	\$453.51
ODSP	15	\$3,517.42	Utilities/Firewood	\$1,344.04
Ontario Works	1	\$212.00	Transportation	\$562.00
Low Income	6	\$3,650.01	Food/Household/Misc	\$5,202.85
			Emergency Housing	\$1,012.42
			Total	\$15,261.42

Ontario Works: Household Income Sources and Issuance from HPP

November 2023 Income Source	Total	HPP
ODSP	8	\$4,508.44
Ontario Works	26	\$15,685.09
Low Income	1	\$454.26

November 2023 Reason for Issue	Total
Rental Arrears	\$1,897.00
Utilities/Firewood	\$4,015.29
Transportation	\$446.41
Food/Household/Misc.	\$558.85
Emergency Housing	\$13,730.25
Total	\$20,647.79

By-Name List Data September 2021- November 2023



Housing Stability Update

On November 28, 2023, staff attended a Seniors Connect Community Engagement hosted by Community Support Services in Pointe Au Baril.

On December 5th, the West Parry Sound Supervisor of Income Support & Stability attended a Community Partners meeting hosted in the Seguin Council Chambers. The goal was to discuss outreach from community services to the community.

Community Relations Workers created and planned very successful Income Support & Stability ID Clinics in East & West Parry Sound. They collaborated with Ontario Works to implement two separate clinics to target both sides of the district. The success of these clinics provided crucial identification to social assistance recipients, seniors and the vulnerable population. These clinics have not only provided essential identification but will also empower clients by opening doors to services and opportunities previously difficult to access without proper identification. This has a tangible impact on the lives of those we serve and moves them towards stability and inclusivity. Through open communication and shared commitment in the IS&S program, the idea evolved into a collaborative effort that surpassed our expectations.

Housing Programs

Social Housis November 20	ng Centralized W)23	aitlist Repor	t 476000
	East Parry Sound	West Parry Sound	Total
Seniors	48	125	173
Families	134	445	579
Individuals	513	200	713
Total	695	770	1,465
Total Waitlist U	nduplicated		470

Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison Applications and Households Housing from the CWL

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar	6		35		
Apr	12	1	1			Apr	11		17	6	
May	11	1		3		May	13	2	9	2	
June	15		3	2		June	9	1	2	1	
July	13	2	10	1		July	5	1	5	1	
Aug	5		17	2	1	Aug	14	1	3	1	
Sept	16		10	1	1	Sept	12		4		
Oct	14		12	6		Oct	8	1	1	4	2
Nov	12	1	8	3		Nov	12		3		
Dec	1			5		Dec					
Total	125	6	68	26	3	Total	100	8	102	15	2

SPP = Special Priority Applicant

Housing Programs Update

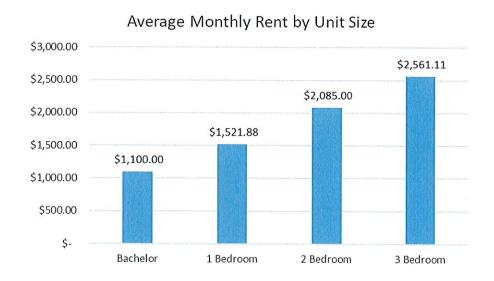
Housing Programs had a busy year. We saw a longtime team member retire, and a new team member join. Our team had the opportunity to participate in various trainings over 2023, one being an in-person training in Toronto which was a great networking experience. We're looking forward to new opportunities in 2024!

We have had a significant amount of "Ontario Renovates" 10-year loans start to fulfill their terms. These loans were allocated to eligible homeowners for home repairs such as work to foundations, wells, roofs, etc. There will be another 11 loans ending in 2024. In total, there were 15 loans discharged from the Ontario Renovates Home Repair program in 2023. Of those, 11 were considered "defaults", as they sold their home before the term of the loan ended. During a "default", the homeowner will pay back a portion of the loan to the DSSAB.

In 2023, Housing Programs saw an overall decrease of new social housing applications. Fortunately, we were able to process a significant number of applications for COHB (Canada Ontario Housing Benefit), which allowed those seeking affordable housing access to funding – applicants must obtain a rental agreement within the district before they can apply for COHB and must meet financial eligibility. Although we have reached our maximum COHB allocation and are suspended from submitting new applications until spring 2024, we continue to promote the program with community partners and take information from applicants.

In 2023, Housing Programs was able to process three separate "offers of accommodation" from the chronological waitlist for 66 Church. It has been several years since someone was housed based on their chronological application date. This is due to special priority placements on list, as well as internal transfers – two of those offered moved in during 2023, and one is scheduled to move in early 2024.

Housing Programs created and distributed a survey in the fall to local landlords and known developers via social media to gather information about local rental rates/trends and to determine what the average cost of rent would be for various sized units. The table below summarizes the average monthly rent of units posted online in the District of Parry Sound. It reflects the increase we're seeing in private market rents in our area, which directly corelates to the number of clients we've seen inquiring about COHB funding.



Parry Sound District Housing Corporation November 2023

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	2	33
Move in	4	32
L1/L2 forms	0	5
N4 - notice of eviction for non payment of rent	2	11
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	13
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements	2	65
No Trespass Order	0	1
Tenant Home Visits	23	205
Mediation/Negotiation/Referrals	17	185
Tenant Engagements/Education	6	95

Tenant Services Update

Tenant Services spent the fall getting all remaining new leases out to tenants who weren't able to make it to the workshops we provided in the common rooms. As well as making efforts to connect with each family unit to understand the history, family dynamic, and needs of them, as the family units tend to be more difficult to connect with (children, jobs, busy people). We now understand there is some work to be done in re-building what seems like a bit of a lost relationship there (this is in our goals for the very near future to develop a strategy to address this).

We also pursued a "holiday cheer" campaign around the buildings, bringing crafting supplies, Christmas trees, ornaments, and treats to share space with our tenants. It was very well received, we had lots of participation and those who attended seemed to really enjoy their crafts they made and loved the cheerful atmosphere (complete with holiday favourite music of course!).

For the family units we delivered holiday goodie bags to each door to celebrate the season.







(photo consent provided)

At the end of 2023, we put our heads together to create goals, wishes, and hopes for 2024. Some of the brainstorming ideas that came forward are a formal tenant engagement strategy prioritizing working WITH and FOR our tenants toward successful outcomes in our buildings, as well as working collaboratively with partnering departments so that the customer experience is smooth and efficient. Calling in additional supports through the Ontario Works and Housing Stability programs, to assisting with reaching out for a recalculation of rent when a tenant's household composition or income changes, to transitioning through the housing stock when appropriate if a family unit is no longer needed after children grow and move out. More to come on that engagement strategy in months to come.

This past year we sadly experienced 9 deaths within our housing portfolio. The Tenant Services Team were available to support and provide referrals for the tenants as they mourned their neighbours.

Property Maintenance November 2023

Pest Control		3 buildings are currently being inspected monthly for bedbugs; 7 units have been treated
Vacant Units	13	one-bedroom (8); multiple bedroom (5) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	8	one-bedroom market units available
After Hours Calls	8	Smoke detector defect, water leaking from upstairs, fire panel "trouble" alarm, bed bugs, power outage, furnace trouble, Bell Canada requiring access to mechanical room 4 staff participate in the on-call phone tree system
Work Orders	193	Created for maintenance work, and related materials for the month of November
Fire Inspections		Will provide in next month's report

Capital Projects November 2023

- Architectural and structural inspections are currently underway for the planning phase of the Esprit Renovation project
- Roof replacement completed for a child care centre in Parry Sound
- Scheduled painters, and flooring replacement for our Parry Sound Office
- Software upgrade for Housing Operations continues

Duplex Project Update

South River: Drywall installation complete, main floor being prepared for flooring installation. Walls and ceilings have been primed with one coat of paint. Trim work has commenced. Bi-fold closet doors installed. Mudding and priming on-going at time of review. Occupancy timeline is on track for February 1st, 2024.

Burks Falls: Unit paver sidewalk and exterior siding complete. New front doors installed and capped. Insulation & strapping on basement perimeter walls installed. Two new steel columns with concrete slabs complete. Occupancy timeline is on track for March 2024.

Esprit Place Family Resource Centre November 2023

Emergency Shelter Services	November 2023	YTD
Number of women who stayed in shelter this month	11	111
Number of children who stayed in the shelter this month	6	49
Number of hours of direct service to women (shelter and counselling)	140	1,812
Number of days at capacity	5	85
Number of days over capacity	21	92
Overall capacity %	110%	85%
Resident bed nights (women & children)	331	2,624
Phone interactions (crisis/support)	32	309

Transitional Support	November 2023	YTD
Number of women served this month	12	137
Number of NEW women registered in the program	6	31
Number of public ed/groups offered	0	3

Child Witness Program	November 2023	YTD
Number of children/women served this month	28	188
Number of NEW clients (mothers and children) registered in the program	2	45
Number of public ed/groups offered	0	7

Esprit Place Family Resource Centre Update

Esprit Place continues to be very busy supporting women and children fleeing violence, as well as women experiencing homelessness from across the District of Parry Sound. Our residential program remained at or over capacity for the duration of the fall and continued to be near capacity during the holiday season. Operationally we have begun to undertake a complete review and update of Esprit Place policies and procedures with a completion goal of mid-2024. We have also undergone a comprehensive review and upgrade of our security camera system, led by our IT Director. Cameras have been installed and activated and the next phase of the project will include enhanced access controls and a reviewing of current monitoring practices. This is a significant enhancement to our building that will ensure the ongoing safety and security of Esprit Place residents and staff.

As previously reported, CMHA has supported an Addiction's Counsellor to be present at the shelter a half day a week. This partnership has increased access to timely addiction and mental health support for our clients and has strengthened the relationship with this important community partner. As a direct result of the success of this arrangement, CMHA has also committed an additional Crisis Counsellor to work in the shelter for one half day bi-weekly. This individual will meet with all new residents to ensure that appropriate referrals are made to CMHA programs and partner programs across the district.

We are also prioritizing partnerships with other local community organizations to ensure Esprit clients have easy and timely access to support and resources. Esprit staff have been engaging with St. Mary's Church to arrange for Esprit clients and outreach clients to have comfortable and easy access to their boutique and free community meal programs, and Hope Pregnancy Centre will start delivering a Finance and Budgeting Program at Esprit Place for clients.

Although COVID-19 is no longer considered an emergency within the community, it, as well as other seasonal respiratory viruses continue to have an impact on shelter operations. Staff illness has created challenges with scheduling and has increased the demand for relief staff and management to secure appropriate operations. We are closely monitoring updates from our local Public Health Unit and have prioritized infection prevention and control measures within Esprit Place to try and mitigate the risk of outbreak.

The holiday season was very busy at Esprit Place. As usual, our community was very generous during the Christmas period. Last year was the inaugural year for our Sponsor-a-Family Campaign spearheaded by our incredible Communications Officer. We surpassed our goal of sponsorship for 12 families and were able to provide gift cards and small gifts to 14 families and individuals. We received support from throughout the community including, but limited to, local individuals, businesses, and hockey teams. In addition, Parry Sound EMS selected Esprit Place as a recipient of its toy drive, many local citizens donated cash, toys, gift cards, food, stuffed shoeboxes, and Zak's Clothing made a significant in-kind contribution of new women's clothing. These donations were used to ensure the women and children staying at Esprit Place, as well as many other families across the district had the Christmas season they deserved.

Appendix A

Ministry of Education Early Years and Child Care Division

Ministère de l'Éducation Division de la petite enfance et de la garde d'enfants



315 Front Street West, 11th Floor Toronto, ON M7A 0B8

315, rue Front Ouest, 11e étage Toronto, ON M7A 0B8

TO:

Consolidated Municipal Service Managers (CMSMs)
District Social Services Administration Boards (DSSABs)

FROM:

Holly Moran, Assistant Deputy Minister Early Years and Child Care Division

DATE:

November 30, 2023

SUBJECT:

2024 Child Care, EarlyON Child and Family Centres, and Canada-wide

Early Learning and Child Care Funding

We continue to invest and make strides in our work together to deliver affordable, accessible and high-quality child care to Ontario's families. With that, and as promised in September, I am pleased to share the following to support municipal planning for 2024:

2024 Child Care Funding Allocations

 2024 Child Care and EarlyON Child and Family Centres Service Management and Funding Guidelines (EYCC guidelines)

2024 Canada-wide Early Learning and Child Care System Guidelines (CWELCC guidelines)

2024 transfer payment agreement (to be shared under separate cover).

Investments

Investments from the Government of Ontario and the Government of Canada in the child care and early years system will total more than \$3.9B for 2024. Funding will support the implementation of previously announced fee reductions, workforce supports and other measures. This investment represents an increase of \$42M over 2023.

\$1.6B is being invested in pre-CWELCC child care programs, including:

\$1.2B in general allocation and Child Care Expansion Plan \$26M in base funding for Licensed Home Child Care \$146M in Canada-Ontario Early Learning and Child Care funding \$203M in Wage Enhancement/Home Child Care Enhancement Grant funding

\$162M is being invested in EarlyON Child and Family Centres, including:

\$101M in provincial allocation \$61M in Canada-Ontario Early Learning and Child Care funding

\$2.1B is being invested in CWELCC, including:

\$1.9B for fee reductions and workforce compensation \$28M for CMSM/DSSAB CWELCC administration \$66M for space creation \$75M for emerging issues \$85M for start-up grants

\$34.5M in other investments, including:

\$25.5M for off-reserve Indigenous-led Child Care, and Child and Family Programming; and \$9M for mental health programs over three years, from 2022-23 to 2024-25.

Key changes

A. Updates on funding for cost escalation

The ministry recognizes that licensees may be subject to cost escalation beyond their control (e.g., rent increases, inflation). The ministry has included cost escalation funding of approximately \$235M to support licensees. CMSMs/DSSABs should provide cost escalation funding to licensees using updated cost escalation factors. Refer to Section 7 of the 2024 CWELCC guidelines for more information.

B. Additional funding for emerging issues

In addition to the cost escalation funding, the ministry is also allocating an additional \$75M to support emerging issues for CWELCC-enrolled licensees. CMSMs/DSSABs are required to implement a fair and transparent process (such as through an application) to allocate this funding to licensees who demonstrate that their revenue for eligible spaces (including routine funding, fee reduction, wage enhancement, workforce compensation, cost escalation and parent fees) is insufficient to support the licensees' non-discretionary costs. This funding is a new and separate allocation under the 2024 transfer payment agreements.

The ministry will be seeking to gain an early understanding of uptake of this component of the program. CMSMs/DSSABs must report funding commitments by **Monday**, **February 5**, **2024**. See attached template. Refer to Section 8 of the 2024 CWELCC guidelines for more information.

C. Updates under Wage Enhancement Grant (WEG) and Home Child Care Enhancement Grant (HCCEG)

The ministry has increased the hourly wage maximum for WEG and HCCEG to help close the gap between RECEs in the education sector and eligible RECEs in licensed child care settings. The new hourly wage maximum for WEG is \$30.59 per hour, for full HCCEG is \$305.90 per day and for partial HCCEG is \$183.54 per day.

D. Updates on allocation holdbacks

For 2024, the ministry has removed the 5 per cent holdback policy on all allocations. In its place, the ministry will withhold a portion of CWELCC funding equal to the difference between a CMSM's/DSSAB's fee reduction allocation calculated at full licensed capacity versus calculated at assumed targeted operating capacity.

CMSMs/DSSABs will still have flexibility within their CWELCC allocation to provide funding up to the licensees' targeted operating capacity. To access additional funding to support operating capacity beyond the assumed targeted operating capacity (and up to full licensed capacity), CMSMs/DSSABs will be required to demonstrate that space occupancy exceeds the assumed targeted operating capacity.

E. Adjustment to align to the calendar year

For 2024, an adjustment is being made to realign the allocation with the cash payment stream. As the January 2024 fee reduction and workforce compensation amounts totaling **\$161M** are included in the December 2023 payments, these amounts are not part of the 2024 allocations as they will have already been provided. The adjustment will be applied to monthly payments (from January to December).

F. Expiry of the one-time transitional grant

In 2021 and 2022, the ministry introduced changes to provincial administrative funding, specifically the requirement to cost share all provincial child care administration funding at a rate of 50/50 and reducing the allowable administrative funding threshold from 10% to 5%.

Considering the impacts of the COVID-19 pandemic and the significant changes to the system introduced by CWELCC in 2022, the ministry provided a transitional grant to CMSMs/DSSABs for 2023 to support CMSMs/DSSABs while they found efficiencies and adjusted their administrative cost structures. After three years of funding, over which the ministry has invested a total of \$220M to help stabilize the system during exceptional circumstances, the one-time transitional grant will be discontinued for 2024.

G. Expiry of the Canada-Ontario Early Childhood Workforce Agreement

In August 2021, the governments of Ontario and Canada signed the Early Childhood Workforce Agreement (WFA), which provided Ontario with about \$150M in one-time federal funding to support the recruitment and retention of the early childhood workforce. The Agreement was amended in September 2022 to permit completion of the initiatives by March 2023. In recognition of the workforce supports in the CWELCC Agreement the early years and child care workforce support provided through the WFA will not continue in 2024.

H. Value-for-money audits

CMSMs/DSSABs who directly operate child care centres are required to retain independent advice (e.g., third-party services) and conduct a value-for-money audit on their direct delivery of child care services.

The purpose of the value-for-money audit is to determine whether provincial funding is being used efficiently and effectively by directly operated centres, and whether the child care services could be offered by a third-party provider instead. The audit report, recommendations and management responses should be posted publicly.

Other important information

Recently announced Ontario Child Care Workforce Strategy

The Ontario Child Care Workforce Strategy was announced on November 16, 2023. The Workforce Strategy will support the recruitment and the retention of qualified professionals, help achieve system growth, and ensure increased access to high-quality licensed child care in the province. The ministry is working on the implementation of the Workforce Strategy and will be communicating further details in the coming months.

EarlyON Child and Family Centres

To support EarlyON Child and Family Centres in delivering mandatory core services that are responsive to local needs, the ministry has provided clarification in the guidelines around eligible expenses for light meals or snacks for EarlyON program participants.

The ministry has also made updates to emphasize the critical role that EarlyON staff play in the early identification of child development concerns and in connecting families to specialized services.

Clarification on CWELCC recoveries

On September 8, the ministry distributed an additional Q&A document to provide greater clarity on the 2023 CWELCC System Update materials shared in late May and early June 2023. CMSMs/DSSABs are encouraged to review the ministry's expectations related to recoveries upon year-end reconciliation.

Specifically, as part of the year-end financial review and reconciliation process with licensees, CMSMs/DSSABs must ensure CWELCC funding is used to support the actual eligible costs incurred by licensees and, when vacancies on eligible spaces lead to cost avoidance, CMSMs/DSSABs should work with licensees to identify savings related to those avoidable costs and recover up to 52.75% of such savings (which is the government contribution towards the base fee).

Upcoming CWELCC funding approach

The ministry continues to work on finalizing a new child care funding approach that aims to integrate current child care funds into the new CWELCC funding formula. Information about a new funding approach will follow later providing sufficient time to support a smooth implementation.

Thank you for your ongoing support and valuable feedback. We look forward to working together to support the sector, children and families. If you have any questions, please contact your Early Years Advisor or Financial Analyst (contact list can be found on the ministry website).

Sincerely,

Original signed by Holly Moran

Assistant Deputy Minister Early Years and Child Care Division Ministry of Education

c: Early Years Advisors, Programs and Service Integration Branch Financial Analysts, Financial Accountability and Data Analysis Branch

Attachments:

- 2024 Child Care and EarlyON Child and Family Centres Service Management and Funding Guidelines
- 2024 Canada-wide Early Learning and Child Care System Guidelines
- Appendix A 2024 Child Care Funding Allocations
- Appendix B 2024 EarlyON Funding Allocations
- Appendix C 2024 CWELCC Funding Allocations
- Update on Emerging Issues Funding Application and Commitment Status

Appendix A - 2024 Child Care Allocations - November 2023

CMSM/DSSAB	General & Expansion Plan	Base Funding for LHCC	ELCC	Wage Enhancement/ HCCEG Allocation	Wage Enhancement/ HCCEG Administration	Total 2024 Allocation
Corporation of the City of Brantford	9,126,763	276,000	1,185,133	1,693,976	37,715	12,319,587
City of Cornwall	8,708,005	82,800	1,126,970	923,745	28,688	10,870,208
City of Greater Sudbury	17,273,496	82,800	1,852,751	2,453,982	74,227	21,737,256
The City of Hamilton	52,846,466	1,062,600	6,596,529	8,043,346	173,244	68,722,185
Corporation of the City of Kawartha Lakes	5,592,631	1	739,627	782,322	12,787	7,127,367
Corporation of the City of Kingston	9,796,154	124,200	1,254,808	2,051,745	48,969	13,275,876
Corporation of the City of London	36,333,311	503,700	4,432,442	7,433,193	138,538	48,841,184
City of Ottawa	89,056,946	5,637,300	10,157,636	17,315,818	427,663	122,595,363
Corporation of the City of Peterborough	9,413,247	420,900	1,154,180	1,617,246	35,467	12,641,040
Corporation of the City of St. Thomas	6,813,722	124,200	891,469	1,039,792	23,484	8,892,667
Corporation of the City of Stratford	4,801,979	55,200	587,148	574,255	16,300	6,034,882
City of Toronto	352,916,564	5,927,100	41,731,704	42,629,943	1,026,399	444,231,710
Corporation of the City of Windsor	33,057,378	255,300	4,218,571	5,132,145	120,513	42,783,907
Corporation of the County of Bruce	4,521,375	165,600	535,280	813,338	19,882	6,055,475
Corporation of the County of Dufferin	3,759,359	000′69	455,304	793,783	15,082	5,092,528
Corporation of the County of Grey	6,137,923	262,200	762,884	1,241,082	26,853	8,430,942
Corporation of the County of Hastings	9,448,337	289,800	1,237,322	1,457,072	30,635	12,463,166
Corporation of the County of Huron	3,935,532	103,500	482,763	639,342	14,097	5,175,234
Corporation of the County of Lambton	13,158,792	262,200	1,143,226	1,596,663	39,848	16,200,729
County of Lanark	4,644,761	269,100	998'309	825,900	19,385	6,364,512
County of Lennox & Addington	4,100,333	138,000	518,888	481,237	12,413	5,250,871
County of Northumberland	4,965,276	62,100	601,605	821,020	16,098	6,466,099
County of Oxford	6,513,824	110,400	849,012	683,980	25,458	8,182,674
County of Renfrew	6,511,697	110,400	806,028	946,049	20,157	8,394,331
County of Simcoe	29,210,741	434,700	3,663,080	5,737,618	129,548	39,175,687
County of Wellington	15,095,994	262,200	1,665,414	2,269,753	47,707	19,341,068
District Municipality of Muskoka	4,032,912	103,500	530,005	487,107	12,932	5,166,456
Corporation of the Municipality of Chatham-Kent	12,633,111		1,096,970	1,272,777	27,809	15,030,667

Appendix A - 2024 Child Care Allocations - November 2023

CMSM/DSSAB	General & Expansion Plan	Base Funding for LHCC	ELCC	Wage Enhancement/ HCCEG Allocation	Wage Enhancement/ HCCEG Administration	Total 2024 Allocation
The Corporation of Norfolk County	6,582,196	103,500	867,364	813,007	14,523	8,380,590
Regional Municipality of Durham	45,688,270	565,800	5,177,387	11,384,624	206,003	63,022,084
Regional Municipality of Halton	34,588,450	552,000	3,924,710	11,771,714	264,648	51,101,522
Regional Municipality of Niagara	31,963,872	476,100	3,677,031	4,648,461	125,170	40,890,634
Regional Municipality of Peel	127,844,409	2,277,000	15,743,085	18,953,608	358,473	165,176,575
Regional Municipality of Waterloo	38,613,750	2,566,800	4,452,080	6,625,142	168,830	52,426,602
Regional Municipality of York	95,807,207	662,400	11,304,394	23,694,245	477,074	131,945,320
United Counties of Leeds & Grenville	5,842,227	75,900	758,861	1,241,599	27,590	7,946,177
United Counties of Prescott & Russell	6,726,103	186,300	863,639	1,439,107	33,790	9,248,939
Algoma District Services Administration Board	4,515,682	ı	515,203	383,196	14,300	5,428,381
District of Cochrane Social Service Administration Board	8,972,668	117,300	1,086,659	905,394	24,432	11,106,453
District of Nipissing Social Services Administration Board	8,668,803	248,400	1,058,703	1,444,375	31,692	11,451,973
District of Parry Sound Social Services Administration Board	4,854,482	165,600	593,629	220,112	10,358	5,844,181
District of Sault Ste Marie Social Services Administration Board	6,436,864	165,600	768,168	869,126	20,671	8,260,429
District of Timiskaming Social Services Administration Board	6,229,165	131,100	642,820	604,506	12,679	7,620,270
Kenora District Services Board	6,697,964	п	720,451	192,051	14,935	7,625,401
Manitoulin-Sudbury District Social Services Administration Board	6,378,476	27,600	612,576	341,882	6,767	7,367,301
Rainy River District Social Services Administration Board	3,497,313		382,780	182,358	3,058	4,065,509
District of Thunder Bay Social Services Administration Board	12,699,898	82,800	1,521,867	1,218,236	34,705	15,557,506
PROVINCIAL TOTAL	1,227,014,428	25,599,000	145,553,522	198,690,972	4,471,596	1,601,329,518

Appendix B - 2024 EarlyON Allocations - November 2023

CMSM/DSSAB	EarlyON (Provincial)	ELCC	2024 Mental Health Allocation	Total 2024 Allocation
Corporation of the City of Brantford	1,432,827	859,143	39,345	2,331,315
City of Cornwall	1,163,873	697,874	31,960	1,893,707
City of Greater Sudbury	2,334,900	1,400,037	64,116	3,799,053
The City of Hamilton	4,164,475	2,497,074	114,356	6,775,905
Corporation of the City of Kawartha Lakes	779,879	467,625	21,415	1,268,919
Corporation of the City of Kingston	2,002,192	1,200,541	54,980	3,257,713
Corporation of the City of London	2,736,837	1,641,043	75,154	4,453,034
City of Ottawa	6,984,799	4,188,178	191,803	11,364,780
Corporation of the City of Peterborough	903,198	541,569	24,802	1,469,569
Corporation of the City of St. Thomas	792,933	475,453	21,774	1,290,160
Corporation of the City of Stratford	645,691	387,164	17,731	1,050,586
City of Toronto	19,211,462	11,519,445	527,547	31,258,454
Corporation of the City of Windsor	2,520,651	1,511,414	69,217	4,101,282
Corporation of the County of Bruce	658,488	394,838	18,082	1,071,408
Corporation of the County of Dufferin	556,069	333,427	15,270	904,766
Corporation of the County of Grey	748,878	449,037	20,564	1,218,479
Corporation of the County of Hastings	1,023,529	613,721	28,106	1,665,356
Corporation of the County of Huron	594,068	356,210	16,313	966,591
Corporation of the County of Lambton	1,610,950	965,947	44,237	2,621,134
County of Lanark	657,601	394,307	18,058	1,069,966
County of Lennox & Addington	596,599	357,729	16,383	970,711
County of Northumberland	606,732	363,804	16,661	987,197
County of Oxford	765,754	459,157	21,028	1,245,939
County of Renfrew	957,858	574,345	26,303	1,558,506
County of Simcoe	2,727,528	1,635,462	74,898	4,437,888
County of Wellington	1,429,141	856,931	39,244	2,325,316
	593,558	355,905	16,299	965,762
	931,366	558,460	25,575	1,515,401
The Corporation of Norfolk County	759,467	455,386	20,855	1,235,708
Regional Municipality of Durham	3,215,086	1,927,808	88,286	5.231.180

Appendix B - 2024 EarlyON Allocations - November 2023

2,986,367 1,790,664 82,006 2,872,468 1,722,370 78,878 8,541,154 5,121,389 234,540 1 2,968,255 1,779,804 81,508 6,661,019 3,994,035 182,912 11 718,874 431,046 19,740 1,314,350 788,103 36,092 805,037 482,710 22,106 1,464,873 878,357 40,225 1,464,873 887,715 40,654 1,120,716 671,996 30,775 753,552 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	CMSM/DSSAB	EarlyON (Provincial)	ELCC	2024 Mental Health Allocation	Total 2024 Allocation
2,872,468 1,722,370 78,878 8,541,154 5,121,389 234,540 1 2,968,255 1,779,804 81,508 6,661,019 3,994,035 182,912 11 718,874 431,046 19,740 1,314,350 788,103 36,092 805,037 482,710 22,106 1,464,873 878,357 40,225 1,464,873 887,715 40,654 799,262 479,247 21,948 11,120,716 671,996 30,775 7753,552 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 7778,524 45,724	Regional Municipality of Halton	2,986,367	1,790,664	82,006	4,859,037
8,541,154 5,121,389 234,540 2,968,255 1,779,804 81,508 6,661,019 3,994,035 182,912 718,874 431,046 19,740 1,314,350 788,103 36,092 805,037 482,710 22,106 1,464,873 878,357 40,225 1,480,481 887,715 40,654 799,262 479,247 21,948 rid 1,120,716 671,996 30,775 753,552 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	Regional Municipality of Niagara	2,872,468	1,722,370	78,878	4,673,716
2,968,255 1,779,804 81,508 6,661,019 3,994,035 182,912 718,874 431,046 19,740 1,314,350 788,103 36,092 805,037 482,710 22,106 1,464,873 878,357 40,225 1,480,481 887,715 40,654 799,262 479,247 21,948 Ird 1,120,716 671,996 30,775 753,552 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	Regional Municipality of Peel	8,541,154	5,121,389	234,540	13,897,083
6,661,019 3,994,035 182,912 718,874 431,046 19,740 1,314,350 788,103 36,092 805,037 482,710 22,106 1,464,873 878,357 40,225 1,480,481 887,715 40,654 799,262 479,247 21,948 rd 1,120,716 671,996 30,775 753,552 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	Regional Municipality of Waterloo	2,968,255	1,779,804	81,508	4,829,567
718,874 431,046 19,740 1,314,350 788,103 36,092 805,037 482,710 22,106 1,464,873 878,357 40,225 1,480,481 887,715 40,654 799,262 479,247 21,948 ind 1,120,716 671,996 30,775 753,552 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	Regional Municipality of York	6,661,019	3,994,035	182,912	10,837,966
1,314,350 788,103 36,092 805,037 482,710 22,106 1,464,873 878,357 40,225 1,480,481 887,715 40,654 799,262 479,247 21,948 rd 1,120,716 671,996 30,775 753,552 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	United Counties of Leeds & Grenville	718,874	431,046	19,740	1,169,660
805,037 482,710 22,106 1,464,873 878,357 40,225 1,480,481 887,715 40,654 799,262 479,247 21,948 rd 1,120,716 671,996 30,775 753,552 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	United Counties of Prescott & Russell	1,314,350	788,103	36,092	2,138,545
1,464,873 878,357 40,225 1,480,481 887,715 40,654 799,262 479,247 21,948 1,120,716 671,996 30,775 753,552 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	Algoma District Services Administration Board	805,037	482,710	22,106	1,309,853
1,480,481 887,715 40,654 799,262 479,247 21,948 rd 1,120,716 671,996 30,775 753,552 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	District of Cochrane Social Service Administration Board	1,464,873	878,357	40,225	2,383,455
rid 1,120,716 671,996 30,775 1,130,027 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	District of Nipissing Social Services Administration Board	1,480,481	887,715	40,654	2,408,850
rid 1,120,716 671,996 30,775 753,552 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	District of Parry Sound Social Services Administration Board	799,262	479,247	21,948	1,300,457
753,552 451,840 20,693 1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	District of Sault Ste Marie Social Services Administration Board	1,120,716	671,996	30,775	1,823,487
1,130,027 677,578 31,031 oard 1,058,489 634,683 29,066 778,552 466,830 21,379 1,665,104 998,418 45,724	District of Timiskaming Social Services Administration Board	753,552	451,840	20,693	1,226,085
on Board 1,058,489 634,683 29,066 778,552 466,830 21,379 oard 1,665,104 998,418 45,724	Kenora District Services Board	1,130,027	677,578	31,031	1,838,636
778,552 466,830 21,379 1,665,104 998,418 45,724	Manitoulin-Sudbury District Social Services Administration Board	1,058,489	634,683	29,066	1,722,238
1,665,104 998,418 45,724	Rainy River District Social Services Administration Board	778,552	466,830	21,379	1,266,761
	District of Thunder Bay Social Services Administration Board	1,665,104	998,418	45,724	2,709,246

2,779,639 164,700,427

60,695,819

PROVINCIAL TOTAL 101,224,969

Appendix C - 2024 CWELCC Allocations - November 2023

CMSM/DSSAB	Fee Reduction and Workforce Compensation - Base Funding	Fee Reduction and Workforce Compensation - 2024 Directed Growth	Fee Reduction and Workforce Compensation - Additional Operating Capacity Holdback	Emerging Issues Funding	Start-up Grants	Administration	January 2024 Funding included in the 2023 Transfer Payment Agreement	Total Allocation
Corporation of the City of Brantford	13,113,580	496,577	1,392,020	514,729	268,000	302,130	1,079,014	15,008,022
City of Cornwall	6,276,379	1	638,470	237,251	Ĺ	202,462	554,030	6,800,532
City of Greater Sudbury	18,694,312	130,274	2,301,973	961,066	70,000	379,658	1,443,454	21,093,829
The City of Hamilton	74,525,572	981,093	6,555,684	2,815,585	1,459,000	1,015,592	6,622,692	80,729,834
Corporation of the City of Kawartha Lakes	5,616,706	259,985	319,966	212,609	473,000	168,867	473,506	6,577,627
Corporation of the City of Kingston	14,266,158	199,798	1,956,360	563,455	469,000	278,034	1,302,986	16,429,819
Corporation of the City of London	60,395,471	2,586,875	4,321,232	2,309,207	4,004,000	827,501	5,047,373	69,396,913
City of Ottawa	152,274,371	2,161,826	20,063,960	5,987,155	3,745,000	2,205,882	14,965,359	171,472,835
Corporation of the City of Peterborough	15,183,959	337,180	910,049	563,760	562,000	297,311	1,265,931	16,588,328
Corporation of the City of St. Thomas	8,499,295	294,477	601,334	322,349	403,000	207,072	617,291	9,710,236
Corporation of the City of Stratford	7,306,513	372,091	576,697	283,242	359,000	197,364	549,489	8,545,418
City of Toronto	449,570,111	24,398,822	33,500,937	18,261,242	25,165,000	4,926,605	36,065,227	519,757,490
Corporation of the City of Windsor	38,508,355	908,974	4,577,420	1,509,474	1,512,000	713,934	3,286,009	44,444,148
Corporation of the County of Bruce	7,297,843	511,531	617,681	289,135	1,164,000	191,287	612,223	9,459,254
Corporation of the County of Dufferin	8,375,150	360'098	468,238	315,806	000'069	192,335	684,850	9,717,677
Corporation of the County of Grey	7,844,246	282,872	451,944	294,351	290,000	195,338	585,104	8,773,647
Corporation of the County of Hastings	14,266,015	179,235	1,255,200	743,171	382,000	280,199	1,049,099	16,056,721
Corporation of the County of Huron	4,442,204	71,803	441,847	170,037	210,000	154,968 -	391,385	5,099,474
Corporation of the County of Lambton	13,128,251	530,729	1,471,049	519,116	237,000	270,281 -	1,133,889	15,022,537
County of Lanark	7,589,769	115,731	796,467	291,705	301,000	193,103 -	735,122	8,552,653
County of Lennox & Addington	4,534,350	365,921	383,332	181,282	658,000	158,460 -	362,035	5,919,310
County of Northumberland	6,062,686	148,423	834,783	241,747	317,000	181,788 -	476,876	7,309,551
County of Oxford	6,456,078	1,267,215	726,759	289,924	2,672,000	223,485 -	554,902	11,080,559
County of Renfrew	7,688,747	307,313	489,597	291,146	434,000	185,700 -	577,420	8,819,083
County of Simcoe	49,453,422	2,245,515	4,846,005	1,940,074	2,768,000	- 579,975	4,171,323	57,875,668
County of Wellington	22,151,852	1,554,076	1,303,728	1,095,750	3,172,000	378,401 -	1.751.699	27 904 108

Appendix C - 2024 CWELCC Allocations - November 2023

CMSM/DSSAB	Fee Reduction and Workforce Compensation - Base Funding	Fee Reduction and Workforce Compensation - 2024 Directed Growth	Fee Reduction and Workforce Compensation - Additional Operating Capacity Holdback	Emerging Issues Funding	Start-up Grants	Administration	January 2024 Funding included in the 2023 Transfer Payment Agreement	Total Allocation
District Municipality of Muskoka	3,594,352	175,515	549,942	148,214	71,000	144,840	- 277,669	4,406,194
Corporation of the Municipality of Chatham-Kent	11,197,345	272,044	1,809,088	455,589	213,000	258,338	- 1,011,125	13,194,279
The Corporation of Norfolk County	6,783,836	225,951	415,738	254,772	379,000	182,277	548,612	7,692,962
Regional Municipality of Durham	92,693,910	1,528,250	8,568,033	3,526,763	742,000	1,304,678	8,625,908	99,737,726
Regional Municipality of Halton	115,554,366	690,578	13,104,260	4,895,665	ū	1,364,395	- 10,567,161	125,042,103
Regional Municipality of Niagara	41,121,289	3,982,730	4,444,632	1,860,436	7,699,000	792,090	3,371,103	56,529,074
Regional Municipality of Peel	198,739,505	11,048,177	21,283,669	7,928,131	15,395,000	2,478,695	. 16,282,568	240,590,609
Regional Municipality of Waterloo	88,076,743	2,687,921	9,371,341	3,435,698	3,870,000	1,357,760	7,797,343	101,002,120
Regional Municipality of York	210,816,980	1,705,754	28,187,536	8,258,844	2,198,000	2,480,581 -	. 20,149,578	233,498,117
United Counties of Leeds & Grenville	8,114,082	255,752	441,199	302,309	364,000	199,179	671,638	9,004,883
United Counties of Prescott & Russell	10,084,927	29,251	1,327,297	392,561	91,000	- 259,805	852,777	11,332,064
Algoma District Services Administration Board	2,798,670	183,801	477,458	118,711	77,000	133,176 -	241,289	3,547,527
District of Cochrane Social Service Administration Board	7,129,337	173,403	888,741	281,052	147,000	199,808 -	650,392	8,168,949
District of Nipissing Social Services Administration Board	11,190,225	50,169	787,706	608,499	91,000	241,575 -	897,484	12,071,690
District of Parry Sound Social Services Administration Board	3,158,493	169,978	151,924	119,413	30,000	122,211 -	246,905	3,505,114
District of Sault Ste Marie Social Services Administration Board	6,981,974	206,583	276,114	395,926	332,000	183,604 -	607,428	7,768,773
District of Timiskaming Social Services Administration Board	2,853,299	37,943	a	99,200	105,000	121,303 -	246,311	2,970,434
Kenora District Services Board	5,273,091	708,572	212,325	212,518	1,317,000	168,657 -	435,491	7,456,672
Manitoulin-Sudbury District Social Services Administration Board	1,871,386	62,499	122,120	70,542	35,000	122,560 -	154,820	2,129,287
Rainy River District Social Services Administration Board	1,634,501	101,821	266,903	68,732	210,000	108,312 -	151,983	2,238,286
District of Thunder Bay Social Services Administration Board	9,198,851	171,597	1,182,083	362,060	212,000	204,208 -	837,309	10,493,490
PROVINCIAL TOTAL 1,862,388,557	1,862,388,557	65,537,623	185,670,841	75,000,000	85,362,000	27,549,784 -	- 160,983,182	2,140,525,626

City of Greater Sudbury Ville du Grand Sudbury



December 12, 2023

Sent Via Email

Municipalities of Ontario

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"

PO BOX 5000 STN A 200 BRADY STREET SUDBURY ON P3A 5P3

CP 5000 SUCC A 200, RUE BRADY SUDBURY ON P3A 5P3

705.671.2489

www.greatersudbury.ca www.grandsudbury.ca The following resolution was passed by Council of the City of Greater Sudbury on December 5, 2023:

CC2023-303: WHEREAS in 2015 the City of Greater Sudbury (the "City") entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City's downtown core;

AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the "Act");

AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;

AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;

AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;

AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City's appeal;

AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor; AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-constructor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;

AND WHEREAS the City believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;

NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;

AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelinas, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Yours truly,

Brigitte Sobush

Manager of Clerk's Services/Deputy City Clerk

c. Members of City Council
Eric Labelle, City Solicitor and Clerk



Feb 10.3

19 Holland Rd W. RR.#1 Kakabeka Falls, ON POT 1WO www.conmee.com

On December 19th 2023, Council passed the following resolution at its regular meeting:

RESOLUTION 2023-0247 Moved by Councillor Arnold Seconded by Councillor Halvorsen

WHEREAS duly elected Officials of a Municipality, or a Township are expected to be above reproach and to conduct themselves with integrity, truth, justice, honesty, transparency and courtesy.

AND WHEREAS there are people of dubious character who have a Criminal Record, having been convicted of a Federal Offence of any of the Federal Statutes of Canada, but not limited to the Criminal Code or Narcotic Control Act, who are currently on Council of a Municipality or have let their name stand for election for Mayor, Reeve or Councillor as a municipal candidate.

NOT WITHSTANDING the provisions of the Ontario Human Rights Code

THEREFORE BE IT RESOLVED that the Township of Conmee lobby the Provincial Government to amend The Municipal Act and Municipal Elections Act, as may be, so that people with a criminal record who have not had their record pardoned from the RCMP Data Base by order of the Governor General of Canada, be prohibited from becoming a candidate in municipal elections or holding office in municipal council

AND THAT an elected local government official be disqualified from office upon conviction of a criminal offense and must resign

AND THAT Council of the Township of Conmee direct the Clerk to send a copy of this resolution to the Ontario Premier Doug Ford, Attorney General Doug Downey, Solicitor General Michael Kerzner, Minister of Municipal Affairs Paul Calandra, MPP Kevin Holland, MPP and Leader of the Official Opposition Marit Stiles, MPP and Critic of the Attorney General Kristyn Wong-Tam, MPP and Critic of Solicitor General John Vanthof, MPP and Critic of Municipal Affairs Jeff Burch, Association of Municipalities of Ontario, Rural Ontario



19 Holland Rd W. RR.#1 Kakabeka Falls, ON POT 1W0 www.conmee.com

Municipal Association, Northern Ontario Municipal Association, Thunder Bay District Municipal League, and all Ontario municipalities CARRIED



MUSKOKA WATERSHED COUNCIL

70 Pine Street, Bracebridge, ON P1L 1N3 T: (705) 204-7277 E: info@muskokawatershed.org W: www.muskokawatershed.org

A Case for Integrated Watershed Management in the Muskoka Region

A one-day in-person conference for municipal councillors and senior municipal staff

Friday February 9th 2024 Bracebridge Sportsplex 110 Clearbrook Trail, Bracebridge bear of

Description

This one-day conference will feature speakers recognized across Ontario and beyond for their expertise and practical experience in diverse facets of Integrated Watershed Management (IWM) and municipal collaborations. Tailored to benefit both newcomers and seasoned professionals, the event will offer comprehensive insights into the fundamental principles of IWM. Beyond foundational knowledge, the conference aims to delve deeper, shedding light on the limitations of existing practices in addressing emerging challenges and what will be different with IWM. It emphasizes the imperative for immediate collective action by all municipalities, stressing the significance of adopting a watershed-scale approach.

Moreover, the conference will highlight the array of opportunities that IWM presents and showcase successful instances of municipal partnerships to achieve IWM. Expect detailed discussions, illustrative examples, and actionable insights aimed at empowering municipalities to embrace innovative strategies and collaborative frameworks for effective watershed management.

Registration is now open! Space for this event is limited, so register early to avoid disappointment.

Registration is \$75 per person and includes access to all sessions and a catered lunch, copies of all presentations, and facilitated networking opportunities following the conference.

Register at https://www.eventbrite.ca/e/778301529827?aff=oddtdtcreator.

PRELIMINARY AGENDA

A CASE FOR INTEGRATED WATERSHED MANAGEMENT IN THE MUSKOKA REGION

A one-day in-person conference for municipal Councillors and senior municipal staff.

Friday, February 9, 2024 Bracebridge Sportsplex

110 Clearbrook Trail, Bracebridge

Time	Presentation	Speaker				
8:00-9:00	Registration & Networking					
8:45-9:00	Land Acknowledgement and Water Ceremony	TBD				
8:55-9:10	Introduction and purpose	Kevin Trimble MWC Director				
9:10-10:30	The Scientific Case for IWM					
9:10-9:25	Current Trends in our Environment	Dr. Norman Yan Friends of the Muskoka Watershed				
9:25-9:40	Why the Status Quo is Inadequate to Address Current Trends	Dr. Peter Sale MWC Chair				
9:40-10:10	Why We Need to Consider the Whole Watershed	Jack Imhof Director of Conservation Ecology Trout Unlimited Canada				
10:10-10:30	Discussion					
10:30-11:00	BREAK 1					
11:00-12:00	Integrated Watershed Management					
11:00-11:45	What does IWM Actually Mean?	Dr. Barb Veale, RPP, MCIP Sr. Director, Watershed Strategies & Climate Change Halton Region Conservation Authority				
11:45-12:00	Discussion	,				
12:00-1:00	LUNCH					
1:00-2:20	Implementing IWM					
1:00-1:20	Indigenous Perspectives	TBD				
1:20-2:00	Case Studies and Examples of Successful IWM Partnerships	Sandra Cooke, M.Sc. Director, Municipal Consortium Canadian Water Network				
2:00-2:20	Discussion					
2:20-2:45	BREAK 2					
2:45-3:45	Panel Discussion (Key take-aways and next steps)	Moderated by Kevin Trimble. Panellists include Sandra Cooke, Jack Imhof and Barb Veale				
		2 31.0				



From the Office of the Clerk

The Corporation of the County of Prince Edward T: 613.476.2148 x 1021 | F: 613.476.5727 clerks@pecounty.on.ca | www.thecounty.ca

10.5

January 22, 2024

Please be advised that during the regular Council meeting of January 16, 2024 the following motion regarding support for the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements was carried:

RESOLUTION NO. 2024-46

DATE:

January 16, 2024

MOVED BY:

Councillor Nieman

SECONDED BY:

Councillor Branderhorst

WHEREAS By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department:

AND WHEREAS apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;

AND WHEREAS fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

AND WHEREAS Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fireprotection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices:

AND WHEREAS on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules:

AND WHEREAS no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;



From the Office of the Clerk

The Corporation of the County of Prince Edward
T: 613.476.2148 x 1021 | F: 613.476.5727
clerks@pecounty.on.ca | www.thecounty.ca

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and

THAT the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

THAT this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and

THAT this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

CARRIED

Yours truly,

Catalina Blumenberg, CLERK

cc: Mayor Steve Ferguson, Councillor Nieman, Councillor Branderhorst, Marcia Wallace, CAO and Fire Chief Chad Brown

10.60

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, November 22, 2023, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

PRESENT:

Nipissing District:

Central AppointeesKaren CookCentral AppointeesSara InchCentral AppointeesJamie LoweryCentral AppointeesDave Wolfe

Eastern Appointee Rick Champagne (Chairperson)

Western Appointee Jamie Restoule

Parry Sound District:

Southeastern Appointee Marianne Stickland

Western Appointee Jamie McGarvey (Vice-Chairperson)

Christine Neily

Public Appointees: Tim Sheppard
Catherine Still

ALSO IN ATTENDANCE:

Executive Assistant, Director's Office

Medical Officer of Health/Executive Officer Dr. Carol Zimbalatti

Executive Director, Community Services Louise Gagné
Executive Director, Finance Isabel Churcher

REGRETS:

Central Appointees Maurice Switzer
Northeastern Appointee Blair Flowers

Recorder

Executive Assistant, Office of the MOH/EO Nelly Bothelo

1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson, called the meeting to order at 5.10 p.m. Mr. Champagne announced the recent appointment of Dr. Zimbalatti as the Medical Officer of Health by the Ministry.

2.0 APROVAL OF THE AGENDA

The agenda for the November 22, 2023, Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2023/11/01 *Stickland/Still

Be It Resolved, that the Board of Health Agenda, dated November 22, 2023, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	Χ			Jamie Restoule	Χ		
Blair Flowers	Α			Marianne Stickland	Χ		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	Χ			Dave Wolfe	Х		
Jamie Lowery	Χ			Tim Sheppard	Χ		

[&]quot;Carried"

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Board of Health Minutes – September 27, 2023

The minutes from the Board of Health meeting held on September 27, 2023, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2023/11/02 *Cook/Restoule

Be It Resolved, that the minutes from the Board of Health meeting held on September 27, 2023, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X		2411-2-1-1	Jamie McGarvey	R		
Karen Cook	X			Jamie Restoule	Х		
Blair Flowers	Α			Marianne Stickland	Х		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	Χ			Dave Wolfe	Χ		
Jamie Lowery	Χ			Tim Sheppard	Χ		

[&]quot;Carried"



4.2. Board of Health In Camera Minutes - September 27, 2023

The minutes from the Board of Health meeting held on September 27, 2023, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2023/11/03 *Still/Lowery

Be It Resolved, that the in-camera minutes from the Board of Health meeting held September 27, 2023, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		
Karen Cook	Х			Jamie Restoule	Χ		
Blair Flowers	Α			Marianne Stickland	Χ		
Catherine Still	Χ			Maurice Switzer	R		
Sara Inch	Χ			Dave Wolfe			Х
Jamie Lowery	Х			Tim Sheppard	Х		

[&]quot;Carried"

5.0 DATE OF NEXT MEETING

Date:

November 29, 2023

Time:

5.30 p.m

Location:

345 Oak Street West, North Bay, Ontario

6.0 BUSINESS ARISING

6.1. Intimate Partner Violence and Recommendations for Local Public Health Action The following motion was read:

Board of Health Resolution #BOH/2023/11/04 *Inch/Lowery

Whereas, the Ontario Public Health Standards identifies violence as a topic for consideration within the Substance Use and Injury Prevention Standard and requires public health units to use a comprehensive health promotion approach that addresses risk and protective factors to reduce the burden of preventable injuries in the health population;

Whereas, the Ontario Public Health Standards require public health units to monitor and assess trends related to injuries;

Whereas, public health units and their programs, such as Healthy Babies Healthy Children and Sexual Health, respond to disclosure of Intimate Partner Violence or support disclosing of Intimate Partner Violence within individual client care using best practices;



Whereas, it is well documented that Intimate Partner Violence is a serious preventable problem that significantly impacts victims and their children with effects across the lifespan and has considerable societal costs associated with medical and mental health services, lost productivity, and criminal justice and child welfare costs;

Whereas, responding to and preventing Intimate Partner Violence requires urgent and sustained evidence-based interventions by multisectoral agencies at a local and provincial level that are effective in preventing violence, and effective in changing risk and increasing protective factors, especially in adolescents and young adults;

Whereas, Intimate Partner Violence is generally underreported. Locally reported police, victim, and healthcare service data likely does not represent the full extent of Intimate Partner Violence, nor the risk and nature of the abuse and how it varies across specific population groups (e.g., 2sLGBTQ+, Indigenous) and age groups. Local level survey data is not available on Intimate Partner Violence, as collected through the Statistics Canada General Social Survey on Canadian's Safety (Victimization), or Adverse Childhood Experiences (ACEs);

Therefore Be It Resolved, That the Board of Health for the North Bay Parry Sound District Health Unit is committed to being a member on the Violence against Women Coordinating Committee (VAWCC) of Nipissing and VAWCC of Parry Sound, and support the efforts of staff to research and consult with local, regional, and provincial experts and community partners to enhance surveillance methodologies, knowledge of effective prevention strategies, promotion of local services, and capacity for collective action and evaluation; and,

Furthermore Be It Resolved, That the Board of Health call on the Province of Ontario to invest in surveillance and analytical methodologies at a provincial and local public health unit level to gain a better understanding of the prevalence of Intimate Partner Violence and Adverse Childhood Experiences and to permit monitoring of trends, and data-informed action; and,

Furthermore Be It Resolved, That the Board of Health call on the Province of Ontario to develop a Provincial Intimate Partner Violence strategy to support the identification, implementation, evaluation, and monitoring of effective violence prevention strategies; and

Furthermore Be It Resolved, That the Board of Health call on the Province of Ontario and the Ministry of Children, Community and Social Services (MCCSS) to increase the funding allocated to the Healthy Babies Healthy Children Home Visiting program that is operated out of local public health units. The program directly services individual parents who need more support. Within this work, staff respond to disclosure of Intimate Partner Violence or support disclosing of Intimate Partner Violence. The annual budget for the Healthy Babies Healthy Children program has not increased in over 10 years.

Furthermore Be It Resolved, That the Board of Health provide correspondence of these resolutions to district municipalities, Ontario Boards of Health, Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John Vanthof, MPP (Timiskaming-Cochrane), the Honourable Doug Ford (Premier), the Honourable Merrilee Fullerton (Minister of Children, Community and Social Services), Sylvia Jones (Minister of Health), the Honourable Michael Kerzner (Solicitor General of Ontario), Josée Bégin (Assistant Chief Statistician, Statistics Canada), and Chairs of the VAWCC of Nipissing and VAWCC of Parry Sound.



The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
X			Jamie McGarvey	Х		
Χ			Jamie Restoule	X		
Α			Marianne Stickland	Х		
Χ			Maurice Switzer	R		
Χ			Dave Wolfe	X		
Χ			Tim Sheppard	X		
	X X A X X X	For: Against: X X A X X X X X X X	For: Against: Abstain: X X A A X X X X X X X X X	X Jamie McGarvey X Jamie Restoule A Marianne Stickland X Maurice Switzer X Dave Wolfe	X Jamie McGarvey X X Jamie Restoule X A Marianne Stickland X X Maurice Switzer R X Dave Wolfe X	X Jamie McGarvey X X Jamie Restoule X A Marianne Stickland X X Maurice Switzer R X Dave Wolfe X

[&]quot;Carried"

7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health for the November 22, 2023, meeting was presented to the Board of Health for information purposes.

Comments and questions were taken and answered.

8.0 BOARD COMMITTEE REPORTS

There were no Committee Reports to bring forward.

9.0 CORRESPONDENCE

Board of Health correspondence listed for the November 22, 2023 meeting is made available for review by Board members in the Board of Health online portal.

10.0 NEW BUSINESS

10.1 Endorsement of Ontario Public Health Association's Letter on Modernizing Alcohol Marketplace and Product Sales.

The following motion was read:

Board of Health Resolution #BOH/2023/11/05 *McGarvey/ Restoule

Whereas, Alcohol is a well-established risk factor for death, disease (including certain cancers, cardiovascular disease, liver disease), disability, unintentional injury, risky behaviour, social problems, and violence or aggressive behaviour;

Whereas, The Health Unit district has significantly higher rates of emergency department visits and hospitalizations due solely to alcohol consumption, compared to Ontario;

Whereas, The Health Unit district has significantly higher rates of heavy drinking episodes for persons aged 19 years or older compared to Ontario;



Whereas, Increased availability and affordability of alcohol has a particularly negative impact on school-aged Ontarians, for whom the risk of adverse outcomes from drinking is greater than adults. Alcohol is a leading risk factor for worsening academic performance, injury, violence, suicide, and death in youth;

Whereas, Within the Health Unit district a majority of high schools (87%) and almost two-thirds of post-secondary institutions (63%) are within a 3km distance of an alcohol retailer.

Whereas, When alcohol becomes more available and affordable, there is an associated increase in healthcare costs, lost productivity, criminal justice and other direct costs;

Whereas, The 2019 regulatory changes that have led to the relaxation of alcohol control policies have already placed Ontarians at an increased risk of harms and health related outcomes;

Therefore Be It Resolved, That the Board of Health endorse the <u>Letter</u> from the Ontario Public Health Association on Modernizing Alcohol Marketplace and Product Sales to raise awareness about, and work to reduce the impact of increased access to alcohol; and

Furthermore Be It Resolved, That the Board of Health call on the Province of Ontario to implement the following policy measures:

- Reduce retail density
- Maintain or decrease hours of sale, with no exceptions
- Strengthen Ontario's alcohol pricing policies including taxation, minimum pricing or other means.
- Stop further privatization of alcohol sales
- Apply a whole of government, health-in-all-policies approach to alcohol modernization, and

Furthermore Be It Resolved, That the Board of Health provide correspondence of these resolutions to district municipalities, Ontario Boards of Health, Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John Vanthof, MPP (Timiskaming-Cochrane), the Honourable Doug Ford (Premier), the Honourable Sylvia Jones (Minister of Health) and the Association of Local Public Health Agencies (aIPHa).

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	Χ		
Karen Cook	Χ			Jamie Restoule	Χ		
Blair Flowers	Α			Marianne Stickland	Χ		
Catherine Still	X			Maurice Switzer	R		
Sara Inch	Х			Dave Wolfe	Х		
Jamie Lowery	X			Tim Sheppard	Х		

"Carried"



11.0 IN CAMERA

11.1 A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.

Board of Health Resolution #BOH/2023/11/06 *Stickland/Lowery

Be It Resolved, that the Board of Health move in camera at 6:04 p.m. to discuss item #11.1. A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	Х			Jamie McGarvey	Χ	J	
Karen Cook	Х			Jamie Restoule	X		
Blair Flowers	Α			Marianne Stickland	X		
Catherine Still	Χ			Maurice Switzer	R		
Sara Inch	Х			Dave Wolfe	X		
Jamie Lowery	Х			Tim Sheppard	X		

[&]quot;Carried"

At the close of the in camera session, the following motion was read:

Board of Health Resolution #BOH/2023/11/07 *Wolfe/Still

Be It Resolved, that the Board of Health rise and report at 6:59 p.m.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	Χ		
Karen Cook	Х			Jamie Restoule	Х		
Blair Flowers	Α			Marianne Stickland	X		
Catherine Still	Х			Maurice Switzer	R		
Sara Inch	Х			Dave Wolfe	X		
Jamie Lowery	Χ			Tim Sheppard	X		

[&]quot;Carried"

Direction was provided; there was nothing further to report.



12.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 7.00 p.m.

Original Signed by Rick Champagne	2024-01-24			
Chairperson/Vice-Chairperson	Date (yyyy/mm/dd)			
Original Signed by Nelly Bothelo	2024-01-24			
Nelly Bothelo, Recorder	Date (yyyy/mm/dd)			

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, November 29, 2023, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

PRESENT:

Nipissing District:

Central Appointee

Central Appointee

Eastern Appointee

Central Appointee

Western Appointee

Parry Sound District:

Northeastern Appointee

Southeastern Appointee

Public Appointees:

ALSO IN ATTENDANCE:

Acting Medical Officer of Health/Executive Officer

Executive Director, Finance

Executive Director, Clinical Services **Executive Director, Community Services**

Executive Director, Corporate Services Executive Director, Human Resources

Executive Assistant, Director's Office

Dr. Carol Zimbalatti

Isabel Churcher Shannon Mantha Louise Gagné Paul Massicotte

Sara Inch

Dave Wolfe

Maurice Switzer

Jamie Restoule

Blair Flowers

Tim Sheppard Catherine Still

Marianne Stickland

Rick Champagne (Chairperson)

Josée Goulet Christine Neily

REGRETS:

Central Appointee

Western Appointee

Central Appointee

Jamie Lowery

Jamie McGarvey (Vice-Chairperson)

Karen Cook

Recorder

Executive Assistant, Office of the MOH/EO

Nelly Bothelo

1.0 **CALL TO ORDER**

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson, called the meeting to order at 5.48 p.m.

2.0 APROVAL OF THE AGENDA

The agenda for the November 29, 2023, Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2023/11/01 *Wolfe/Stickland

Be It Resolved, that the Board of Health Agenda, dated November 29, 2023, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	Χ			Jamie McGarvey	R		
Karen Cook	R			Jamie Restoule	X		
Blair Flowers	Χ			Marianne Stickland	Х		
Catherine Still	Х			Maurice Switzer	Χ		
Sara Inch	Χ			Dave Wolfe	Х		
Jamie Lowery	R			Tim Sheppard	Х		

[&]quot;Carried"

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

5.0 DATE OF NEXT MEETING

Date: January 24, 2024 Time: To be determined Place: To be determined

6.0 BUSINESS ARISING

6.1 Report back on alPHa Fall Symposium 2023

Sara Inch & Dr. Zimbalatti attended the virtual session on Risk Communication and Human Rights Lens at the alPHa Fall symposium.

Key points from the session:

Implementing a Human Rights-Based Approach (HRBA) in seven stages.



Public health faced accusations of human rights breaches during the COVID-19 pandemic.

- In emergencies, it's acceptable to bypass some HRBA steps, compensating for it later.
- Human rights tribunal ruled that mask mandates during the pandemic didn't violate human rights.
- Only the legislature can amend the Ontario Human Rights Code.
- Caste-based discrimination is a policy position, not a ruling; tribunals follow policy positions.
- Policy drafters use policy positions to inform legislation.
- In vaccine-related cases, there's a right not to be vaccinated, but it doesn't grant unrestricted access.

Implementing a Human Rights-Based Approach involves a thorough process, considering historical context, community needs, and cultural nuances. Flexibility, inclusivity, and community engagement are key elements. Emergency situations might warrant bypassing some steps temporarily. Specific case examples illustrate the intersection of human rights, health policies, and risk communication strategies. Communication is a process, not an event.

Dr. Zimbalatti attended other sessions as well at the alPHa Fall symposium. She shared a few highlights:

- Organizations can move the human rights agenda forward by following a Human Rights approach, informing partners and the public that they do so, and explain what that means.
- Dr. Moore spoke at the symposium and announced that the Chief Medical Officer of Health Annual Report will be released shortly with a focus on tobacco, alcohol, opioids, and cannabis. He also shared that there will be a population health assessment plan in Ontario in collaboration with Public Health Ontario with a report back to the Legislature.
- Health Units that underwent merger shared their experiences and lessons learned the biggest effort they had to put in was around aligning leadership and culture between two health units.
- In the discussion which followed the presentation on merger experiences, the membership indicated that it would be useful if alPHa created and made available to members a repository of merger resources. AlPHa leadership indicated this is something they felt they could do.

7.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

No report of the Medical Officer of Health was prepared for this meeting.

8.0 BOARD COMMITTEE REPORTS

8.1 Finance and Property Committee

A Finance and Property Committee meeting was held prior to the Board of Health meeting.

The following motion was read:



Board of Health Resolution #BOH/2023/11/02 *Stickland/Sheppard

Be It Resolved, that on recommendation of the Finance and Property Committee the Board of Health for the North Bay Parry Sound District Health Unit approves the 2024 Board of Health Public Health Budget, as presented, with a total shareable base of \$17,360,680.

Furthermore Be It Resolved, that on the recommendation of the Finance and Property Committee the Board of Health for the North Bay Parry Sound District Health Unit approves 2% of the 2024 municipal share be paid from the municipal reserve and the remainder levied to the municipalities.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	Χ		
Karen Cook	R			Marianne Stickland	Χ		
Blair Flowers	Х		THE REPORT OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN CO	Maurice Switzer	Х		
Sara Inch	Χ			Dave Wolfe	Х		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	R			Catherine Still	X		

[&]quot;Carried"

9.0 CORRESPONDENCE

10.0 NEW BUSINESS

11.0 IN CAMERA

11.1 A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.

Board of Health Resolution #BOH/2023/11/03 *Wolfe/Flowers

Be It Resolved, that the Board of Health move in camera at 6:12 p.m. to discuss item #11.1. A position, plan, procedure, criteria or instructions to be applied to any negotiations carried on by or on behalf of the Board.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie McGarvey	R		51-10-5 (MATERIA 4) (BIOLOGICA 10-10-10)
Karen Cook	R			Jamie Restoule	Х		
Blair Flowers	Х			Marianne Stickland	Х		
Catherine Still	Χ			Maurice Switzer	X		
Sara Inch	Х			Dave Wolfe	Х		
Jamie Lowery	R			Tim Sheppard	Х		



"Carried"

At the close of the in camera session, the following motion was read:

Board of Health Resolution #BOH/2023/11/04 *Wolfe/Still

Be It Resolved, that the Board of Health rise and report at 6:36 p.m.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

For: Against: Abstain: Name:		For:	Against:	Abstain:		
Χ			Jamie McGarvey	R		
R			Jamie Restoule	Χ		
Χ			Marianne Stickland			
Χ			Maurice Switzer	Х		
Χ			Dave Wolfe	Χ		
R			Tim Sheppard	Χ		
	For: X R X X X R	For: Against: X R X X X X R	For: Against: Abstain: X R X X X X R	X Jamie McGarvey R Jamie Restoule X Marianne Stickland X Maurice Switzer X Dave Wolfe	X Jamie McGarvey R R Jamie Restoule X X Marianne Stickland X X Maurice Switzer X X Dave Wolfe X	X Jamie McGarvey R R Jamie Restoule X X Marianne Stickland X X Maurice Switzer X X Dave Wolfe X

[&]quot;Carried"

Upon rising and reporting, the following motion was read:

Board of Health Resolution #BOH/2023/11/05 *Wolfe/Stickland

Whereas mergers by public health units under the Ministry of Health's Strengthening Public Health plan are currently referred to as voluntary, yet mergers are increasingly being understood to be necessary for local public health unit sustainability; and

Whereas feasibility assessments must be completed in time to inform the merger fund application within the Annual Service Plan, which is to be submitted in March 2024;

Be It Resolved, That the Board of Health for the North Bay Parry Sound District Health Unit directs staff to request provincial one-time funding for consultation to study the feasibility and potential risks and benefits of mergers with neighbouring public health units; and

Furthermore Be It Resolved, That additional Board of Health direction be sought should further consultation result in a recommendation to change the focus of the feasibility assessment of voluntary mergers with other regional local public health agencies.

Furthermore Be It Resolved, That the Board of Health approves consulting externally for the completion of the feasibility assessment without undertaking a fulsome Request for Proposal (RFP) process.

The recorded vote was as follows:



RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

mie McGarvey			
	K		
Jamie Restoule			
Marianne Stickland			
aurice Switzer	X		
ve Wolfe	X		
n Sheppard	X		
i	mie Restoule	mie Restoule X arianne Stickland X aurice Switzer X ave Wolfe X	mie Restoule X arianne Stickland X aurice Switzer X ave Wolfe X

[&]quot;Carried"

12.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 7.00 p.m.

Original Signed by Rick Champagne	2024-01-24		
Chairperson/Vice-Chairperson	Date (yyyy/mm/dd)		
Original Signed by Nelly Bothelo	2024-01-24		
Nelly Bothelo, Recorder	Date (yyyy/mm/dd)		



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

hear

10,7

RESOLUTION

Tuesday, November 7, 2023

Resolution # RC23265

Meeting Order: 10

Seconder by:

WHEREAS Canada has 90,000 volunteer firefighters who provide fire and all hazard emergency services to their communities; in addition, approximately 8,000 essential search and rescue volunteers respond to thousands of incidents every year; and

WHEREAS many of these individuals receive some form of pay on call, an honorarium, or are given some funding to cover expenses, but they do not draw a living wage from firefighting; and;

WHEREAS without volunteer firefighters and search and rescue volunteers, thousands of communities in Canada would have no fire and emergency response coverage; and;

WHEREAS in 2013, the federal government initiated a tax credit recognizing these individuals, and calling on the federal government to increase this tax credit from \$3,000 to \$10,000; and;

WHEREAS volunteer firefighters account for 71% of Canada's total firefighting essential first responders;

- The tax code of Canada currently allows volunteer firefighters and search and rescue volunteers to claim a \$3,000 tax credit if 200 hours of volunteer services were completed in a calendar year;
- This works out to a mere \$450 per year, which we allow these essential volunteers to keep of their own income from their regular jobs, \$2.25 an hour;
- If they volunteer more than 200 hours, which many do, this tax credit becomes even less;
- These essential volunteers not only put their lives on the line and give their time, training and efforts to Canadians, but they also allow cities and municipalities to keep property taxes lower than if paid services were required;

p.2...

The Corporation of the Municipality of Wawa



REGULAR COUNCIL MEETING

RESOLUTION

 It would also help retain these volunteers in a time when volunteerism is decreasing.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa call upon the Government of Canada to support Bill C-310 and enact amendments to subsections 118.06 (2) and 118.07 (2) of the Income Tax Act in order to increase the amount of the tax credits for volunteer firefighting and search and rescue volunteer services from \$3,000 to \$10,000; and;

FURTHERMORE THAT a copy of the resolution be shared with the Association of Fire Chiefs of Ontario, Algoma Mutual Aid Association, Association of Municipalities of Ontario and all Ontario municipalities.

RESOLUTION RESULT	RECORDED VOTE						
✓ CARRIED	MAYOR AND COUNCIL	YES	NO				
□ DEFEATED	Mitch Hatfield						
☐ TABLED	Cathy Cannon						
☐ RECORDED VOTE (SEE RIGHT)	Melanie Pilon						
☐ PECUNIARY INTEREST DECLARED	Jim Hoffmann						
WITHDRAWN	Joseph Opato						

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed influence.	the	pecuniary	interest	and	general	name	thereof	and	abstained	from	the	discussion,	vote	and
					Clark									

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL
M. Rikn	Many Aprilo

This document is available in alternate formats.



January 24, 2024

Township of McMurrich/Monteith Box 70, 31 William Street Sprucedale, ON **POA 1YO**

Attn: Clerk - Treasurer

In compliance with Section 284(3) of the Municipal Act, this letter is to serve as notification of the total Honorariums and Expenses received by your representatives who are Board Members for the District of Parry Sound Social Services Administration Board.

Board Members representing the Township of Armour, Township of Perry, Township of Ryerson, Township of McMurrich/Monteith, Village of Burk's Falls and the Town of Kearney - Area 4, received the following in 2023:

BOARD MEMBER TOTAL	HONORARIUM	TRAVEL EXPENSES			
Ryan Baptiste	\$ 450.00	\$ 0.00			
Jerry Brandt Vice Chair	\$1,925.00	\$ 0.00			

If you require any additional information or if your contact information requires updating, I can be reached at (705) 746-7777 ext. 5241 or bkingston@psdssab.org.

Sincerely,

Bobbie-Jo Kingston Payroll Coordinator

Feb by

From: Leslie Price < lprice@eastholme.ca>

Sent: January 16, 2024 9:56 AM

To: Councillor Vicky Roeder-Martin < vroeder-martin@mcmurrichmonteith.com>

Subject: Monthly Seniors Foot Care Clinic - Sprucedale

Good Morning Vicky:

Sarah Harnock has been providing affordable monthly foot care for seniors throughout the rural areas of East Parry Sound including Callander, Powassan, Trout Creek, Restoule, Port Loring, and South River. Although these foot care clinics are not funded by our program or affiliated with us, we do support them as an important service making foot care for seniors accessible in their own communities and at the affordable rate.

The locations of the foot clinics have been provided free of charge for Sarah to offer this once per month service. I am wondering if there is a need for this in Sprucedale and if the municipality might consider offering the space for it (if there isn't already an existing affordable seniors foot care service).

Leslie



Leslie Price Program Coordinator

P.O. Box 58, 8 King Street.

Powassan ON P0H 1Z0 Phone: (705) 724 6028 or Toll Free: 1-888-521-0000 Fax: (705) 724 3864

Iprice@eastholme.ca www.eastholme.ca

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